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Meeting	CABINET
Time/Day/Date	5.00 pm on Tuesday, 28 March 2023
Location	Board Room, Council Offices, Whitwick Road, Coalville, LE67 3FJ
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. PUBLIC QUESTION AND ANSWER SESSION	
3. DECLARATION OF INTERESTS	
Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
4. MINUTES	
To confirm the minutes of the meeting held on 28 February 2023.	3 - 6
5. QUARTER 3 PERFORMANCE REPORT	
The Report of the Head of Human Resources and Organisation Development. Presented by the Leader.	7 - 50
6. UK SHARED PROSPERITY FUND	
The Report of the Head of Economic Regeneration. Presented by the Business and Regeneration Portfolio Holder.	51 - 66
7. COMMUNAL CLEANING PROCUREMENT FOR HOUSING SITES	
The Report of the Strategic Director. Presented by the Housing, Property and Customer Services Portfolio Holder.	67 - 70
8. COALVILLE SPECIAL EXPENSES WORKING PARTY MINUTES	
The Report of the Head of Economic Regeneration.	71 - 78

Presented by the Business and Regeneration Portfolio Holder.

9. EXCLUSION OF PRESS AND PUBLIC

The officers consider that the press and public should be excluded during consideration of the following items in accordance with Section 100(a) of the Local Government Act 1972 as publicity would be likely to result in disclosure of exempt or confidential information. Members are reminded that they must have regard to the public interest test and must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available.

10. AWARD OF HOUSING ZERO CARBON WORKS CONTRACTS

The Report of the Strategic Director. **79 - 86**
Presented by the Housing, Property and Customer Services Portfolio Holder.

11. EAST MIDLANDS DEV CO LIMITED

The Report of the Strategic Director. **87 - 116**
Presented by the Infrastructure Portfolio Holder.

12. OWEN STREET RECREATION GROUND

The Report of the Strategic Director. **117 - 132**
Presented by the Community Services Portfolio Holder.

Circulation:

Councillor R Blunt (Chairman)
Councillor R Ashman (Deputy Chairman)
Councillor R D Bayliss
Councillor T Gillard
Councillor K Merrie MBE
Councillor N J Rushton
Councillor A C Woodman

MINUTES of a meeting of the CABINET held in the Board Room, Council Offices, Whitwick Road, Coalville, LE67 3FJ on TUESDAY, 28 FEBRUARY 2023

Present: Councillor R Ashman (in the Chair)

Councillors R D Bayliss, T Gillard, K Merrie MBE, N J Rushton and A C Woodman

Officers: Ms A Thomas, Mr J Arnold, Mr A Barton, Mr G Hammons, K Hiller, Mr C Elston, Ms R Haynes and Mr I Nelson

71. APOLOGIES FOR ABSENCE

Councillor R Blunt submitted apologies and Councillor R Ashman took the Chair in his absence.

72. DECLARATION OF INTERESTS

There were no interests declared.

73. PUBLIC QUESTION AND ANSWER SESSION

No questions were received.

74. MINUTES

The minutes of the meeting held on 31 January were considered.

It was moved by Councillor R Bayliss, seconded by Councillor T Gillard and

RESOLVED THAT

The minutes of the meeting held on 31 January be confirmed as an accurate record of proceedings.

75. CASTLE DONINGTON CONSERVATION AREA: ADOPTION OF CHARACTER APPRAISAL AND BOUNDARY REVIEW

The Planning Portfolio Holder presented the report and wished to thank officers and Castle Donington Parish Council Planning Committee for all their hard work.

It was highlighted that dividing the conservation area as per the recommendations would reflect not only the historic development of the settlement but also the varying functions of the different parts of the settlement, for instance the primary shopping area would fall within the proposed "Castle Donington" conservation area as opposed to the "High Street" area.

It was noted that a public consultation on the draft character and boundary review had been undertaken and had received a significant response, as well as responses received from both the Parish Council and Historic England and that these had shaped the recommendations.

A member wished to note that this had been a good piece of work and that Castle Donington was a precious place, worthy of conservation.

It was moved by Councillor K Merrie, seconded by Councillor R Bayliss and

RESOLVED THAT:

1. The division of the existing conservation area into the “Castle Donington” and “High Street” conservation areas be approved by Cabinet.
2. The character appraisal and boundary review for the “Castle Donington” conservation area be adopted.
3. Authority be delegated to the Strategic Director in consultation with the Portfolio Holder to make any necessary non-material amendments to character appraisal and boundary review documents as and when necessary.

76. FIRST HOMES INTERIM POLICY STATEMENT

The Planning Portfolio Holder presented the report and outlined the principles behind the new type of discounted market sale housing, designed to help first-time buyers. It was stated that in response to the consultation, some suggested changes to the Interim Position Statement had been made.

It was noted that officers from both planning and housing would be dealing with the first First Homes in the district as part of the redevelopment of the former Arla Dairies site in Ashby de la Zouch.

A member suggested that this would be a useful step given that the maximum eligible income for the scheme would be £80,000 per annum and that this would be affordable on a £250,000 property as proposed in the scheme.

It was moved by Councillor K Merrie, seconded by Councillor R Bayliss and

RESOLVED THAT:

1. The First Homes Interim Position Statement in Appendix A be approved by Cabinet.
2. Authority be delegated to the Head of Planning and Infrastructure, the Head of Housing and the Head of Legal and Commercial Services to administer the First Homes scheme.
- 3 Authority be delegated to the Strategic Director in consultation with the Portfolio Holder to make any necessary minor amendments to the Interim Position Statement.

77. RESPONSE TO GOVERNMENT CONSULTATION: LEVELLING-UP AND REGENERATION BILL: REFORMS TO NATIONAL PLANNING POLICY

The Planning Portfolio Holder presented the report and summarised officers’ suggestions in response to the Government’s consultation on the National Planning Policy Framework and other potential changes to the planning system. It was noted that some of these suggested changes would have the potential to impact on the new Local Plan which the Council is preparing and also on how planning applications are determined.

A member wished to thank the team for the work which had gone into this consultation response and also wished to remind the meeting that at present this was something which was only in the consultation stages.

It was moved by Councillor K Merrie, seconded by Councillor A Woodman and

RESOLVED THAT:

The Consultation in respect of the Levelling-Up and Regeneration Bill: reforms to national planning policy be responded to by Cabinet as per the report at Appendix A.

The meeting commenced at 5.00 pm

The Chairman closed the meeting at 5.12 pm

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 28 MARCH 2023



Title of Report	QUARTER 3 PERFORMANCE REPORT	
Presented by	Councillor Richard Blunt, Leader of the Council	
	PH Briefed	<input checked="" type="checkbox"/>
Background Papers	Council Delivery Plan Agenda for Council on Tuesday, 7 September 2021, 6.30pm-North West Leicestershire District Council (nwleics.gov.uk)	Public Report: Yes
		Key Decision: No
Financial Implications	The forecast financial position as at Quarter 3 for the financial year 2022/23 is set out in the report.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	There are no legal implications arising.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications		
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	The report provides members of Cabinet with information on the performance and progress made against the Council Delivery Plan actions and performance indicators for Quarter 3	
Reason for Decision	That Cabinet notes the progress against the corporate objectives and performance indicators for Quarter 3	
Recommendations	THAT CABINET NOTES THE PROGRESS AGAINST THE COUNCIL DELIVERY PLAN ACTIONS AND PERFORMANCE INDICATORS FOR QUARTER 3 OF THE FINANCIAL YEAR.	

1. INTRODUCTION

- 1.1 This report provides an update of the Council's key objectives and performance indicators for the third quarter of the financial year – the period October to December 2022. Performance is managed at a strategic, service, operational and individual level. This report provides information measured against the Council Delivery Plan agreed by full Council in September 2021. The detail of Quarter three performance is set out in Appendix 1 below.
- 1.2 The quarterly performance reports seek to recognise good performance, share best practice across the organisation and to identify 'performance gaps' highlighting if and where action is required to meet targets. Once these gaps are identified, intervention plans will be created

or adapted to improve performance towards the target. This will be part of a continual cycle of review and action.

2. SUMMARY OF PERFORMANCE

2.1 This report sets out the performance and progress against the Council Delivery Plan actions and key performance indicators.

2.2 A report on the progress made against the Council Delivery Plan actions and indicators is included in the tables below at 3. Below. During the quarter twenty-seven of the thirty-five actions in the Council Delivery Plan were in progress and eight had been achieved. Looking at the forty-four performance indicators, at the end of Quarter 3, twenty-seven had been achieved, one was within 5% tolerance, five had not been achieved and eleven are reported annually (or where the data was not available at the time of writing this report).

Council Delivery Plan Actions 2022/23	Actual
Number of actions achieved.	8
Number of actions in progress	27
TOTAL	35

Performance Indicators 2022/23	Actual	RAG
Number of targets achieved.	27	★
Number of targets within 5% variance of target (10% financial)	1	●
Number of targets Not achieved	5	▲
Annual Measure / Not applicable	11	
TOTAL	44	

2.3 The following notable achievements are some of the highlights of the quarter three report: -

2.4 Supporting Coalville to be a more vibrant, family friendly town.

- Footfall at the Coalville Newmarket has continued to increase by a third on the previous quarter despite the difficult economic and trading conditions in the retail sectors. The Council continues to promote the facility through targeted events designed to increase the footfall in the market and its immediate outdoor vicinity.
- Following preparatory work in quarter three, a marketing exercise to attract new leisure operators to Coalville is scheduled for the fourth quarter of the year.

- The Council is continuing to consider options for the former Hermitage Leisure Centre site, which will now be demolished during quarter four.

2.5 Our communities are safe, healthy, and connected.

- The new Customer Service Centre opened to the public in the quarter, in late November 2022. This is a modern bright and inviting space for face-to-face customer interactions conveniently located right in the centre of the Coalville town centre shopping area. Initial customer feedback and usage has been very positive and the new centre will help the Council to serve customers who may prefer to access services in a more traditional face-to-face manner.
- Work is continuing in collaboration with partners in the town and parish Councils to further develop the Neighbourhood plans.
- Stakeholder consultation events on the Community Health and well-being plan took place during the quarter with the focus being on the best start in life, staying healthy and well, Living and supported Well and Dying well considerations.

2.6 Local people live in High quality, affordable homes.

- A total of thirteen social housing properties were passed to the Housing Management service for rental allocation during the financial year, which means the target of nine has been exceeded.
- The work on estate improvement is continuing with parking improvements completed in Cropston Drive, Coalville and work scheduled in Main Street Long Whatton for quarter two 2023. Footbridges on the Riverway estate are being reviewed for removal and replacement, and a fencing pilot scheme in the area is being further developed.
- A separate report on the progress with the Housing Repairs service is the subject of a detailed agenda item on this Committee to outline the measures being implemented to improve performance in this area of the Council's work.

2.7 Support for businesses and helping people into jobs.

- The North West Leicestershire Economic Growth plan has been completed and adopted.
- The Economic development team has included two recent examples of the success of private companies developing their investment and operations at locations within the district involving 440 jobs.
- The Council has continued to contribute to the work of the East Midlands Development Corporation Interim Vehicle (EMDevCo). A strategic masterplan/infrastructure and delivery strategy is currently underway.
- Engagement with the government, the EMF Board, and others on the work of the East Midlands Freeport continued during the quarter.

2.8 Developing a clean and green district

- The Council has continued to work with the National Forest to further develop the Heart of the Forest masterplan and the Sustainable Tourism Accommodation design guide.
- Electric charging points are now live at the Whitwick and Coalville Leisure Centre and installations are being planned at the new Council Headquarters at Whitwick Business Centre.
- A zero-litter project Board has been established to help manage and steer the work around tackling litter throughout the district. The early work has included improvements to the fly tipping procedure, continuing to provide equipment to volunteers, new events to recruit more volunteers at local levels, provision of litter bags and stickers for street litter bins to encourage dog owners to use the regular litter bins for dog waste.

- Further actions were taken by the Council's leisure partner Everyone Active as part of the objective to reduce the carbon emissions of the leisure centres in Whitwick and Ashby-de-la-Zouch.

3. SUMMARY OF FINANCIAL FORECAST QUARTER 3

3.1 The forecast of the financial position, based on the position as at 31 December 2022, is shown at Appendix 2. The key headlines are shown below.

3.2 General Fund Revenue Budget

3.2.1 The table below summarises the latest forecast position on the General Fund Revenue:

	Revised Budget	Forecast Net Expenditure	Variance
	£'000	£'000	£'000
Net Service Expenditure	16,705	17,072	367
Journey to Self Sufficiency Savings Target	-895	0	895
Net Revenue Expenditure	15,810	17,072	1,262
Contribution to Reserves	1,196	301	-895
Budget Requirement	17,006	17,373	367

3.2.2 The Council set its budget for the 2022/23 financial year in February 2022. This was based on the Council making a contribution to the Journey to Self Sufficiency Reserve of £1,196k arising from a surplus in net service expenditure of £301k and achieving a savings target of £895k.

3.2.3 The latest forecasts show a projected overspend of £367k on net service expenditure largely due to the pay award being significantly higher than budgeted (£508k). There are a range of service pressures primarily arising due to the cost-of-living crisis which is impacting upon service costs and demand which are being offset by increased income from investment income (£390k) and savings on net financing costs (£132k). More detail on the service pressures is shown in Appendix 2.

3.2.4 The Council has not made sufficient progress in reducing its cost base to meet its Journey to Self Sufficiency Savings target. This combined with service pressures means that the planned contribution to reserves is unlikely to be achieved.

3.2.5 The Council has been exploring ways to reduce its forecast cost projections for the remainder of the financial year in order to minimise any the use of reserves to finance the projected overspend and has been successful in reducing the forecast overspend since Q2 by over £600k.

3.3 Housing Revenue Account (HRA)

3.3.1 The HRA is projecting a surplus of £1,183k. This is largely due to a forecast underspend on repairs (£992k) and increased rental income (£735k) which are also offsetting the pay award being higher than budgeted (£198k) and the Journey to Self Sufficiency Savings not being achieved (£325k). More detail on the service pressures is shown in Appendix 2.

3.4 Capital Programme General Fund and Housing Revenue Account (HRA)

3.4.1 The table below summarises the latest forecast position on the Capital Programme for the General Fund and Housing Revenue Account.

	Revised Budget	Forecast Net Expenditure	Variance
	£'000	£'000	£'000
General Fund	18,900	7,200	-11,700
Housing Revenue Account	24,500	9,400	-15,100

3.4.2 There has been very significant reprofiling of expenditure from 2022/23 to future financial years. The General Fund forecast spending variance is a 62% reduction on budget and the HRA forecast spending variance is also a 62% reduction on budget.

3.4.3 The magnitude of this reprofiling suggests a significant optimism bias in the pace at which capital investment plans are delivered which affect service delivery. It should be noted the delay in schemes being delivered does also have a positive impact on the revenue budget as capital financing costs (interest and provision for debt repayment) is also delayed until future years.

4.0 CORPORATE SCRUTINY COMMITTEE

4.1 The information in this report was considered by the Corporate Scrutiny Committee at its meeting on 8 March 2023. A draft copy of the minutes of that meeting containing their feedback is attached at Appendix 3.

Policies and other considerations, as appropriate	
Council Priorities:	This report documents the progress against all the priorities in the Council delivery plan as agreed by Council in September 2021.
Policy Considerations:	The actions cut across several policy areas – developing Coalville and wider regeneration considerations, Community support, post COVID-19 recovery and our climate agenda are some examples.
Safeguarding:	No specific considerations.
Equalities/Diversity:	No direct impacts
Customer Impact:	Detailed in the report.
Economic and Social Impact:	Detailed in the report
Environment and Climate Change:	Detailed in the report
Consultation/Community Engagement:	Not applicable
Risks:	As detailed in the corporate risk register.
Officer Contact	Mike Murphy Head of Human Resources and Organisation Development mike.murphy@nwleicestershire.gov.uk

APPENDIX 1.

Council Delivery Plan 2022/23 Quarterly Report QTR 3

Supporting Coalville to be a more vibrant, family friendly town

Our aims

Coalville is a vibrant town – Local people choose to spend their time and money in Coalville town centre.

– Coalville is a good place to do business

Key tasks 2022/23	Quarter 3 Performance
Complete Coalville's Regeneration Framework and commence delivery. In progress	The draft Coalville Regeneration Framework document for 2023 has now been completed and will be presented to the 10 January 2023 Cabinet meeting. It is envisioned that this becomes a rolling annual document and will be updated on an ongoing basis to reflect the ongoing and emerging regeneration projects for Coalville.
Begin construction of Marlborough Square new public space. In progress	The construction contract cannot be awarded until the Section 278 agreement (alterations or improvements to a public highway) has been completed and the contractor has undertaken a re-pricing exercise.
Open Coalville's Newmarket once COVID -19 restrictions permit and continue to provide support, guidance, and funding for Coalville Market traders to grow their businesses. In progress	Newmarket welcomed 10,345 visitors this quarter, an increase of 34 % on the last quarter. The market team has worked hard to drive footfall whilst focusing on activities and events to attract customers into Newmarket to help grow businesses. Three hundred visitors regularly come to Newmarket on a Saturday to take part in the Creative Kids Club. Families often prolong their stay to enjoy food from the catering outlets and browse the market stalls. 108 children took part in Superheroes activities during October half term. Sixty-one children had not previously visited Newmarket. Total footfall over the three days was 775 customers. The outdoor activities on Marlborough Square at Christmas in Coalville helped to attract approximately 1700 visitors to

Footfall Quarter two 2022/2023	Footfall Quarter Three 2022/2023	% + / - (from last period)
7,693	10,345	+ 34%


	Newmarket, many for the first time. All traders reported an uplift in sales.
Seek a cinema operator for Coalville. In progress	During Q4 the council will place the former Coalville Market Hall on the market with the intention of attracting a new leisure development to the town. It is hoped there may be cinema proposals amongst the bids.
Develop a framework of opportunities for the land adjacent to the new Leisure Centre, the Hermitage Recreation Ground and the existing Hermitage Leisure Centre Building. In progress	<p>This project has now been split into two strands: the Hermitage Leisure Centre (HLC) building and site, and the Hermitage Recreation Ground (HRG). Cabinet has approved the demolition of the HLC building and consideration will now be given to developing a business case to assess if it is feasible to create a small residential development on the site in advance of the site's appropriation to the Housing Revenue Account (HRA). Consideration will also be given to reinvesting the savings generated to the General Fund account into the HRG as part of an Active Community Zone.</p> <p>Whilst the Active Community Zone cannot be progressed until the business case for the HLC site has been assessed and, if appropriate, approved, proposals to develop an Ecopark on the HRG have been progressing. These proposals will be developed in line with stakeholder feedback from the various consultations undertaken, and could include tree planting, a Tiny Forest, increased footpaths to allow for more cycling and walking, a trim trail, interactive nodes, and significant biodiversity improvements. The intention would be that the Ecopark is developed and maintained with no additional capital or revenue financial support required from the Council. Once proposals have been developed, further stakeholder engagement will be undertaken, including a report to Scrutiny Committee and Cabinet.</p>

Supporting Coalville to be a more vibrant, family friendly town – performance indicators

Coalville is a vibrant town – Local people choose to spend their time and money in Coalville

Coalville is a good place to do business.

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Increase footfall in Coalville town centre per annum	12.6%	3%	★	The latest available footfall records for Coalville town centre show an increase from three hundred and seventeen thousand seven hundred and nine in October 2021 to three hundred and fifty-seven thousand eight hundred and sixty-four recorded in October 2022 showing a twelve-point six percent increase for the same period.
Percentage of major residential development schemes scoring / performing positively against Building for a Healthy Life and the Council's Good Design Supplementary Planning Document	100%	90%	★	All schemes continue to perform above the local standard to ensure that they meet the Council's design and healthy life expectations.
High Street Retail Vacancy Rate in Coalville is below national average	11.6%	< 13.7% * *Note: targets for 2021/22/23 may vary as National Average varies	★ ★	Coalville town centre vacancy rates, as recorded in October 2022, had decreased further and stands at 11.6%.
Increase the number of Coalville events	5000 (Q3)	6000	★	One event was delivered in the quarter - –

<p>attendees by 500 per 2022/23 from baseline of 5000 in 2020/21</p>	<p>4119 (Q2) 3000 (Q1)</p> <p>This is total visits per quarter</p>	<p>Annual target</p>		<p>Christmas in Coalville'. A one-day event hosted in Coalville Town Centre (Belvoir Shopping Centre, Marlborough Square, Newmarket and Needham's Walk car park), to start the festive season and to encourage visitors and shoppers to Coalville.</p> <p>The event was well attended and supported and the response via social media was very positive.</p>										
<p>Trade Occupancy rates in Coalville's Newmarket.</p>	<table border="1"> <thead> <tr> <th>Trading Day</th> <th>% Occupancy Rate Quarter Two 2022/2023</th> </tr> </thead> <tbody> <tr> <td>Tue</td> <td>37%</td> </tr> <tr> <td>Thur</td> <td>45%</td> </tr> <tr> <td>Fri</td> <td>44%</td> </tr> <tr> <td>Sat</td> <td>41%</td> </tr> </tbody> </table>	Trading Day	% Occupancy Rate Quarter Two 2022/2023	Tue	37%	Thur	45%	Fri	44%	Sat	41%	<p>88%</p>	<p> Average occupancy rate is forty nine percent this quarter which is forty four percent below target.</p>	<p>Occupancy rates have remained steady and have risen by fourteen percent on a Saturday compared with last quarter. Officers initiated a campaign to offer two stalls for the price of one during the festive period but feedback from outreach work suggested that many traders focus on outdoor Christmas markets and events during November and December.</p>
Trading Day	% Occupancy Rate Quarter Two 2022/2023													
Tue	37%													
Thur	45%													
Fri	44%													
Sat	41%													

Our communities are safe, healthy, and connected.

Our aims

Put our customer sat the heart of all we do – Increase connectivity (physically and virtually) throughout our communities

– Support safer neighbourhoods

Key tasks 2022/23	Quarter 3 Performance
<p>Make sure our customers can interact with us in a way which meets their needs, improving our services, promoting self-serve and digital options as well as providing face-to-face support compliant with COVID19 guidance.</p> <p>In progress</p>	<p>The Customer Centre opened to the public on 29 November. This is a modern bright and inviting space, accessible for customers with an excellent self-serve area designed with customers in This space has been well utilised since opening. Customer Services is offering an appointment system for more complex enquiries but also has a floor walker for drop-in enquiries and to assist customers to self-serve. This is in addition to the Welcome desk which supports customers with basic enquiries.</p>
<p>Work with our leisure partners to continue the construction of the new Whitwick and Coalville Leisure Centre with completion planned for July 2022 and increase participation at both this centre and Ashby Leisure Centre to where they were pre-COVID-19</p> <p>Achieved</p>	<p>Completed in Q4 2021/22</p>
<p>Encourage and support town and Parish Councils to write and prepare their own Neighbourhood plans.</p> <p>In progress</p>	<p>Four Neighbourhood Plan groups are currently being supported for new Neighbourhood Plans. In addition, one (Ashby de la Zouch) commenced review of existing plan.</p>
<p>Consultation will take place with relevant stakeholders on emerging options for the Local Plan Substantive Review including the development strategy and potential site allocations for new development.</p> <p>In progress</p>	<p>Consultation took place January – March 2022. Initial report back from consultation to Local Plan Committee 12 July 2022. A Development Strategy has been agreed by the Local Plan Committee on 27 September 2022. Further report planned for February 2023.</p>
<p>As part of the Integrated Neighbourhood Team (INT), and in partnership with the West Leicestershire Clinical Commissioning Group, the North West Leicestershire</p>	<p>Work on developing the North West Leicestershire (NWL) Community Health and Wellbeing Plan continues in partnership with the Integrated Care Board (ICB – formerly Clinical Commissioning</p>

<p>GP Federation, Adult and Social Care, front line health care workers, and other key stakeholders, develop a locality based Healthy Communities plan aimed at tackling significant health inequalities in North West Leicestershire.</p> <p>In progress</p>	<p>Group) and other stakeholders. Actions undertaken in the quarter include.</p> <ul style="list-style-type: none"> • The ICB delivered workshops to the Integrated Neighbourhood Team (INT) on the new Integrated Care Strategy (ICS), Core20PLUS5, Health Inequalities, the roles of the INT and a workshop on the Community Health and Wellbeing Plan. • The INT were presented with data and emerging priorities identified in the NWL Health Needs Analysis completed by the ICB. • The NWLDC Health and Wellbeing Team Leader and ICB Planning Manager completed a light touch consultation session with the NWL Health and Wellbeing Partnership in October on the emerging priorities with discussions around what the data shows against what we see 'on the ground'. • A full stakeholder consultation session on the emerging priorities for the plan was facilitated by NWLDC and the ICB in December 2022. The sessions looked at what was done well, what the gaps were and what steps can be taken for each life course (Best Start in Life, Staying Healthy and well, Living and Supported Well, Dying Well). • The feedback from the consultation session is being analysed and will be available early January 2023. • The next steps involve reducing the priorities down to the most important and or realistic to deliver against given current resources. There is not a set number of priorities to be identified, however around three to five is desirable to ensure delivering against them is realistic and effective. A fluid Community Health and Wellbeing Plan which can evolve/change/respond to emerging issues will then be finalised. • Members will be engaged on the proposed refreshed approach and priorities in Q4 in advance of an
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	engagement at Community Scrutiny in April 2023.
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Our communities are safe, healthy, and connected – performance indicators

Put our customer sat the heart of all we do – Increase connectivity (physically and virtually) throughout our communities – Support safer neighbourhoods

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Number of online accounts	46,104	40,000	★	Number of online accounts Quarter 3 is 1420 Total number accounts to date 46,104 The monthly target is 450 new online accounts. This quarter there was an average of 473 accounts per month this was to do with the free tree/bush as this saw people create accounts who would not ordinarily contact the Council.
Number of online forms submitted by customers (transactions)	4307	4,000	★	Average per month for quarter three was 4307 which was 307 per month more than the monthly target. Form submissions can vary depending upon if a form is created for a specific event can get a lot of traction. The more online forms there are the more submissions.
Percentage of customer satisfaction (Customer Services)	91%	95%	●	91% when combining all satisfaction ratings.

				<p>The overall satisfaction rating was reduced due to speed of answer satisfaction. This is difficult to improve as the more complex enquiries received the longer the call time is which naturally impacts on the call waiting time. Call statistics are continually monitored to make sure where improvements can be made, they are.</p>
The percentage of adults in North West Leicestershire who are overweight or obese.		71.3%		This is an annual indicator which will be reported on in Q4
Levels of participation at Hermitage / Whitwick and Coalville Leisure Centres.	579,979	<p>323,893 Annual Target</p> <p>80,973 Quarterly Target</p> <p>Q2 Actual: 402,067</p> <p>Q1 Actual: 206,372</p>	★	<p>The new centre enjoyed another strong quarter, on the back of the successes previously reported in Q1 and Q2, although the initial impact of its opening had noticeably tailed off in terms of fitness membership. Over the course of what is historically the hardest quarter in terms of usage and new joins, Fitness Membership dropped slightly from 4,046 to 3,831, whilst Swim Lesson pupils rose from 2,054 to 2,129. Both figures are above the targets identified within Everyone Active's tender submission for the end of the first mature year following the opening of the centre. The expansion of the Enrych inclusive user sessions, allied to the addition of the SK8 House roller skating sessions to the programme in Q3, saw sports hall utilisation within the centre rise from 51.4% at the former</p>

				Hermitage Leisure Centre in December 2021, to an impressive 66.46% at the new centre in December 2022, despite it being 33% larger.
Levels of participation at Hood Park / Ashby Leisure Centre	305,548	371,526 Annual Target 92,881 Quarterly Target Q2 Actual: 216,560 Q2 Actual: 105,591	★	The opening of the new Whitwick and Coalville Leisure Centre (WCLC) is having an impact on the usage of Ashby Leisure Centre and Lido (ALCL), with many customers that previously predominantly used Ashby migrating their usage patterns to the new centre. Fitness Memberships dropped from 1,645 to 1,569, whilst swim lesson pupils dropped from 1,443 to 1,381. Despite this the continued migration of events from the W&CLC to Ashby during the quarter saw year end sports hall utilisation rise from 46% to 49%. Externally, usage levels have been negatively impacted because of Ivanhoe College bringing the management of the Ivanhoe All-Weather pitch facility back in house as these attendance figures are now omitted from the report, and the closure of the former ball courts as part of a full refurbishment and re-brand to the Ashby 3G Football Hub. Early 92% utilisation of the new facility points to a positive customer response to a development that complements the refurbished centre and lido, along with the refurbished ball courts.

				Whilst ALCL usage is down as compared to target, the combined total usage of WCLC and ALCL exceeds target by almost 21,000 at the end of quarter.
NWL Local Plan – number of new homes built since the start of the Local Plan period in 2011 (target 481 homes annually)		5,291 (11 2022/23s x 481 homes)		Annual target
Number of new Neighbourhood Plans made	1	2 Annual Target		One plan made (Blackfordy). A referendum on another plan (Swannington) is possible by end of Q4.
Number of new locations for mobile CCTV cameras in partnership with local stakeholders including parish and town Councils to help make our communities safer.	4	5 Annual Target		<p>All requests for the installation of mobile CCTV cameras are considered in accordance with data protection legislation. A mobile camera will only be positioned if both the data protection impact assessment (DPIA) concludes that it is proportionate to do so and it is cost effective.</p> <p>New locations within Measham, Castle Donington, Ravenstone and Agar Nook have been considered.</p> <p>Following the DPIA assessment of all locations, work is underway to locate mobile cameras in four locations within Castle Donington, associated with theft from motor vehicles and anti-social behaviour. A further mobile camera will remain in place on Garendon Road because of crime and anti-social behaviour.</p>

Local People live in high quality, affordable homes.

Our aims

Increase the number of affordable homes in the district.

Improve the quality of our Council housing – Improve the quality of private rented accommodation.

Key tasks 2022/23	Quarter 3 Performance
<p>New Council Housing Supply – ensure we deliver at least ten additional NWL Council Homes.</p> <p>Achieved</p>	<p>Thirteen new properties have been added to the Council’s stock. These area mixture of mid terrace, end terrace, semi-detached houses, and semi-detached bungalows all of which are two bedrooms. These have been let out to new tenants. There are also plans to bring two semi-detached bungalows and one detached bungalow in to the portfolio in the Osgathorpe.</p>
<p>New Council Housing Supply - –omplete feasibility assessment of potential new Council Housing build across the District, and progress to Planning Application stage if viable.</p> <p>In progress</p>	<p>Throughout recent months , the property portfolio has been reviewed and has been aligned with the current goals for development and the needs of the district. The table below has been amended to show the number of sites at each key stage of development. These developments on Council land will be led by the Council with the support of external contractors as opposed to purchases of completed properties.</p> <ol style="list-style-type: none"> 1) Desktop Site Feasibility – NONE 2) Scheme Design – 2 Sites 3) Site Acquisition - –ONE 4) Procurement – 2 Sites 5) Building Contract – NONE 6) Post Contract Handover – 1 Site 7) Post Completion – 2 Sites <p>The proposed properties to be procured and built as per these scheme designs are a mix of one-to-three-bedroom houses and bungalows. This spread is driven by the housing register and is geared to provide Housing in accorcance with need.</p>
<p>New Housing Supply - –ork with housing associations & partners to deliver 1000 new affordable homes over the next 5 years to help meet local housing needs.</p> <p>In progress</p>	<p>45 additional units were confirmed as completed in quarter three.</p> <p>This brings completions so far this year to 117. Since April 2021 412 homes have been completed. Therefore, the Council is</p>

	still on target to reach its target over five years.
<p>Maintaining & Improving Council Tenants Homes - –omplete a programme of investment of up to £4.5m of improvement works to maintain our tenant’s homes at the Decent Homes standard.</p> <p>In progress</p>	<p>The works completed from the previous report is still ongoing, Construction, Design & Management (CDM) and Health & Safety (H & S) compliance checks have been fully completed in Q1 and Q2. The investment works with component replacements are in progress The Housing Assets Team is closely managing the housing improvement works to ensure that the investment programme is completed by the 31 March 2023.</p> <p>The Housing Improvement Programme team has completed all the required CDM 22/23 programme as well as outstanding works carried over from the previous year 21/22. This was completed during Q2 of the current financial year.</p> <p>The HIP team has experienced a shortage of labour to progress the programme in-house. The procurement of a support contractor appointed in quarter three is paying dividends.</p>
<p>Commence a programme of additional improvement works, worth up to £2.4m to complete improvement works deferred from 2020/21 as a result of the Covid-19 pandemic.</p> <p>In progress</p>	<p>A contractor has been procured and managed by Housing Commercial Services Team.</p> <p>All works will be completed by the 31 March 2023 via UK Gas, who is the approved contractor.</p> <p>The service has experienced installation challenges which must be monitored closely against non-decency standards. There is more work to do to increase performance in this area by delivering a robust programme of works whilst improving stock condition data.</p>
<p>Maintaining Our Council Homes Estates - –nvest up to £1.06m in estate improvements to improve the quality of life for residents of Council estates, including our tenants.</p>	<p>The works on estate improvements are going well. Parking improvements have been completed in Cropston Drive in Coalville and parking improvements at Main Street Long Whatton are due to be completed in Quarter 2 (July 23. There</p>

<p>In progress</p>	<p>are also four car parking sites in Melrose Road, Thringstone being mobilised with a projected completion in Autumn, this year.</p> <p>The demolition of the two deteriorating footbridges on the Riverway Estate, Measham are currently being reviewed for removal and replacement. Alliance, the Council's contractor has provided construction drawings to approve and submit to planning. Works are envisaged to commence to commence in Jan 2023 with a completion planned for March 2023</p> <p>Fencing – A pilot was set up on the Riverway Estate on Pipit Close in the previous financial year to improve the appearance of the dilapidated stores, garages and fencing. The second phase of these works is underway, and all the rear and side elevations complete. Works are to be fully signed off in January 2023</p>
<p>Other Housing Actions - Obtain Planning Permission, appoint a contractor and complete the delivery of the redevelopment of Appleby Magna Caravan Park, to provide a modern fit for purpose environment for the residents.</p> <p>In progress</p>	<p>Most of the redevelopment work at the caravan site has now been completed. The new welfare block is open and being used by the residents. The remaining works, which are in the main general landscaping to the site will be completed once the weather improves during Q4.</p>

Local People live in high quality, affordable homes – performance indicators.

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Percentage of major residential development schemes scoring / performing positively	100%	90%	★	The team continues to exceed this standard when determining planning applications.
Percentage of major planning applications determined within 13 weeks	100%	75%	★	All major applications in this quarter were determined within the 13-week deadline which comfortably exceeds both the local and national performance targets.
Percentage of minor planning applications determined within 8 weeks	90.20%	80%	★	The team has comfortably met both local and national performance targets for the determination of the minor category of applications in the statutory 8-week period.
Percentage of other planning applications determined within 8 weeks	94.96%	85%	★	The team has comfortably met both local and national performance targets for the determination of the others category of applications in the statutory 8-week period.
Percentage of all repairs completed within target	YTD 94.5%	94%	★	
Average length of time taken to re-let a Council property when it becomes vacant	25 days	28 days	★	The average length of time taken to re-let a Council property during Q3 was 25 days which has reduced the cumulative performance for the year to 38 days. Further improvements are anticipated during Q4

Number of New Council Homes delivered within 2022/23. Built, Purchased, or through S106 Bid TOTAL	13	10	★	
Number of New affordable homes delivered by Housing Associations & Partners within the year.	Forty-five in quarter	1000 between 2021/22 and 2025/26		The Council is target to achieve the target over the given five-year period. This is a five-yearly target.
Number, type & Value of components improved across NWL Council Homes in 2022/23. Bathrooms, Kitchens, Electrical Rewire, Roof, Heating or Other Total Components Total Spend	<u>286</u> <u>£1.704m</u>	£6.9m Yearly target	▲	Consists of 24 Bathrooms. 41 Electrical Upgrades. 50 Heating Upgrades. 47 Door Replacements. 20 Kitchens. 30 Roofs. 74 Set of Windows. The programme is suffering delay, see Scrutiny agenda item on this specific issue
Number, type & value of adaptations to homes for our most vulnerable tenants	Major – 69 - £354,768.10 Minor – 71 - £18,860.70	£300k	★	

Support for businesses and helping people into local jobs.

Our aims

Match local people with skills and jobs – Support new and growing businesses to create jobs – Help young people into work.

Key tasks 2022/23	Quarter 3 Performance
<p>Update the North West Leicestershire Economic Growth Plan and commence delivery.</p> <p>Achieved</p>	<p>The North West Leicestershire Economic Growth Plan has been completed and adopted.</p>
<p>Enable business growth and inward investment in North West Leicestershire that contributes to the objectives of NWL Economic Growth Plan.</p> <p>Achieved</p>	<p>DSV (A transport and Logistics company based at Mercia) is now working at full capacity and has won three new contracts since June 2022. The company has invested an additional £3million on robotic solutions at the site and has approximately four hundred staff on site.</p> <p>Officers are working with the Charles Kendall Group who have now secured tenancy on new facility on Bardon Industrial Estate. The firm will be investing a further £1.4m in the district and will create up to forty new jobs at the site.</p>
<p>Preserve the vibrancy of our High Streets by supporting Shop Local initiatives designed to reduce vacancy rates.</p> <p>In progress</p>	<p>Officers continue to collaborate with ShopAppy to maintain and promote a digital High Street Platform for high street shops to showcase their products and services online for a click and collect style of service. Following an initial trial, discussions are underway to look to roll the platform out to smaller high streets within the District.</p> <p>In Ashby the Economic Regeneration service is supporting the Ashby Business Improvement District in the promotion and roll out of the new Ashby Gift Card that will actively encourage and increase spend locally to the high street.</p> <p>Elsewhere in the district, the existing Loyalty Card scheme will be retained to promote repeat visits to high street shops. High Street businesses across the District</p>

	will be encouraged to take advantage of the loyalty card programme.
<p>Develop our “visitor economy” offer to encourage dwell time, local spend and investment in new and improved attractions.</p> <p>In progress</p>	<p>Projects and events continue to be developed that will increase our visitor economy offer. Quarter 3 saw festive events and activities for local centres to increase visitor numbers, dwell time as well as an opportunity for residents celebrate in their town centre. In addition, Economic Regeneration is bidding to the UK Shared Prosperity Fund and Rural England Prosperity Fund to secure funding that, if successful, will deliver a programme of initiatives to further support the visitor economy through investment and grants.</p>
<p>Working with our leisure centre construction contractor increase local employment, training, and apprenticeship opportunities with a key focus on local supply chains in the construction of the new Whitwick and Coalville Leisure Centre.</p> <p>Achieved</p>	<p>This action has now been completed. The new leisure centre opened over five months early in February 2022, and usage since then has exceeded all expectations, with pre-Covid participation levels at both sites being achieved by April 2022.</p>
<p>Contribute to the work of the East Midlands Development Corporation Interim Vehicle in implementing 2022/23 One deliverable included in the Business Plan. This includes developing a strategic masterplan/infrastructure plan and delivery strategy for the East Midlands Airport Area.</p> <p>In progress</p>	<p>The District has continued to contribute to the work of the East Midlands Development Corporation Interim Vehicle (EM Dev Co). Key work on developing a "strategic masterplan/infrastructure plan and delivery strategy" is being undertaken by an external commercial partner and the initial stages of this commission have been completed which will lead to a draft commercial vision report in 2023/24. The EM Dev Co “HS2 Growth Strategy Review” is underway which is being funded by government.</p> <p>The Strategic Director (Place) has attended the EM Dev Co Board meetings and the Portfolio Holder (Infrastructure) has attended the Oversight Authority on behalf of NWL.</p>
<p>Contribute to the establishment of the East Midlands Freeport with private sector businesses, other local authorities, and government.</p> <p>In progress</p>	<p>The final business case for the East Midlands Freeport (EMF) was submitted to government in April 2022 for consideration. There is ongoing engagement between EMF and the government with expected approval and</p>

	announcement in January 2023. NWLDC decided to join the EMF Company, once incorporated, at the meeting of Council in May 2022. The Portfolio Holder and Chief Executive continue to attend the EMF Board meetings on behalf of the Council.
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Support for businesses and helping people into local jobs.

Performance Indicators

Match local people with skills and jobs – Support new and growing businesses to create jobs – Help young people into work

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Support Inward Investment to the District	<p>Two business in Q1 equating to a recorded £1million investment and four hundred new jobs.</p> <p>Four business in Q2 creating over 150 new jobs.</p> <p>2 businesses in Q3 investing over £1.5million and creating at least 40 jobs. Additionally a further £3million has been invested on robotics at the Mercia site</p>	<p>Five large Businesses per 2022/23</p> <p>One thousand new jobs per 2022/23</p> <p>£1,000,000 of investment per 2022/23</p>		<p>To date eight large businesses have been supported to relocate to the district creating approximately 600 new jobs and generating over £5.5million of investment.</p> <p>This is an annual target and the commentary reflects progress to date</p>
Businesses supported to recover from the impacts of Covid-19	£1.6million to 200 eligible	<p>£500,000 of Restart Grant shared between up to fifty businesses.</p> <p>£250,000 of Growth Grant</p>	★	Work has concluded on Covid grants. As reported in Q2 The final Covid Additional Relief Funding (CARF) was awarded in Q2 paying over £1.6million to approximately 200

		shared between up to ten businesses		eligible North West Leicestershire businesses.
Increase the number of jobs in the tourism sector in the District	Below target (-22.8% change from 2019 to 2021)	2%	▲	Information reported in Q2. No further information to be reported.
Increase annual Visitor spend.	Below target (-16.4% change from 2019 to 2021)	2%	▲	Information reported in Q2. No further information to be reported.
Increase the number of overnight stays in NWL 2022/23 on 2022/23	Below target (-18.4% change from 2019 to 2021)	2%	▲	Information reported in Q2. No further information to be reported.
Work with schools / colleges and local businesses to improve employment skills / opportunities.	Working with eight schools across the district	Work with five schools per 2022/23 across the district	★	Ongoing active collaborations with The SMB Group (Stephenson College), Forest Way School, The Newbridge School, Ivanhoe College, The Castle Rock School, Ibstock Community College, Castle Donington College and Ashby School with many having fully achieved or achieving Gatsby Benchmark 1 The service has also undertaken additional work with Ashby School. The Council attended the Ashby

				<p>School Careers Evening in November. Ashby School are partaking in the exciting 'Career Ready' pilot project funded by SEGRO to assist Year 12 students in career decisions and to aspire them by a programme of Master Classes; Mentoring; Internships and visits to businesses. In December 13 Ashby School students visited SEGRO's Head Quarters in central London to learn more about career in construction and logistics.</p>
<p>Support Market Town Businesses to respond to transformational opportunities.</p>	<p>6 training sessions for 16 business (there are no grants included in this third cohort)</p>	<p>Deliver 5 Digital Growth Training Sessions.</p> <p>Support twenty-five businesses to Access Digital Growth Training.</p> <p>Provide £10,000 of Digital Growth Grants</p>	<p>★</p>	<p>The original digital training sessions concluded in 2021 with all grants being paid out to businesses who successfully completed the training programmes. Our Third and final Digital Skills cohort concluded in November. The third cohort was made up of two groups totalling sixteen businesses will be taken through training on business/digital strategy, social media advertising and use of social media, Search Engine Optimisation, and use of Website</p>

				Analytics. Whilst there is no cash grant attached to cohort three, business who completed the training will be able to use grant funding to access further 1:2:1 support for a digital high street specialist.
% of construction materials used in the construction of the new Whitwick and Coalville Leisure Centre that are sourced in the local area.		25%	★	The leisure centre was completed in February 2022, this performance indicator has already been reported in 2021/22.
Local economic value to the local area as a result of the construction of the new Whitwick and Coalville Leisure Centre. (Target £2.2m)		£0.4m	★	The leisure centre was completed in February 2022, this performance indicator has already been reported.

Developing a clean and green district

Our aims

Lead by example by delivering the Council's Zero Carbon Roadmap's Action Plan and ambition to be zero carbon for its operations by 2030 – Reduce littering and fly tipping – Promote the work of the National Forest

Key tasks 2022/23	Quarter 3 Performance
<p>Increase recycling rates by at least 1% per annum through our Recycle more campaign.</p> <p>In progress</p>	<ul style="list-style-type: none"> 2020/21 - -2.5%, confirmed by the Department for Environment, Food and Rural Affairs (Defra).

	<ul style="list-style-type: none"> • 2021/22 - to be confirmed by Defra in March 2023. However, internal estimate projects it will be approximately 44.78% <p style="text-align: center;">2</p> <ul style="list-style-type: none"> • 2022/23 - to be confirmed by Defra in late 2023 / early 2024. However, current internal estimate projects it will be approximately 43.57%.,
<p>Support towns and villages to develop an identity associated with the National Forest open spaces.</p> <p>In progress</p>	<p>The Council continued to work with the National Forest to develop the following initiatives:</p> <ul style="list-style-type: none"> • Heart of The Forest masterplan.. Community engagement and consultation on the draft masterplan commenced in Q1. The final report is scheduled for completion and launch in early 2023. Progression and implementation of the masterplan forms part of the UKSPF Investment Plan. • Sustainable Tourism Accommodation design guide and Accelerator Programme - work on this programme continues and throughout 2022/23. Moira Furnace has been identified as an asset for further feasibility work under this programme, which could support the future sustainability and development of the site as a tourist attraction. Progression and implementation of initiatives at Moira Furnace will form part of the UKSPF application.
<p>Review our employee travel and allowances to help deliver the Zero Carbon Roadmap.</p> <p>In progress</p>	<p>Conversations are continuing with the local trade unions to work towards changes in the allowances.</p>
<p>Explore the setting up of a Carbon offset fund as part of the Local Planning process.</p> <p>In progress</p>	<p>The Local Plan Project Board agreed to defer pending outcome from Local Plan consultation and more certainty regarding amount of growth required.</p>
<p>Develop a Council wide strategy for more Electric Vehicle charging points on Council car parks, housing land and corporate property land. Initial</p>	<ul style="list-style-type: none"> • The new energy tariffs for the period from October 2022 to 30 September 2023 have been received. The impact of this has doubled the “per

<p>installations to be made at Lindon Way Depot to support electric vehicle trials.</p> <p>In progress</p>	<p>kilowatt hour” rate and seen the standing daily charge rise.</p> <ul style="list-style-type: none"> • The Council’s corporate in-year charging policy gained the necessary approvals to increase the per kilowatt hour tariff from <u>thirty pence to seventy pence</u>. This will be implemented from 9 January 2023, giving users one month notice of the change. This tariff change is critical to maintain return on investment and cover the net cost of the service. • The Council’s communications team has produced the necessary press statement and assisted with the notifications being uploaded to the webpage and in the car parks. • Electric vehicle charging point provision is now live at Whitwick and Coalville Leisure Centre and installation is being planned as part of the accommodation changes at Whitwick Business Centre. • Following the letter sent to the Chair of Ibstock Parish Council with a 14 October 2022 deadline to make clear their intentions, and a further letter informing them that the District Council is accelerating its commercial opportunities in these locations. A response from the parish clerk on 15 November 2022 confirmed that they do not wish to proceed any further taking over the two car parks in Ibstock as the outlay and ongoing management required far exceeds the capabilities of the parish Council. • Funding options continue to be explored for the Flex D/solar Photovoltaics project at London Road Car Park
<p>Develop a fleet management strategy to transition our fleet to a zero carbon/low carbon solution by 2030 and start the first phase of procurement and purchase of vehicles.</p> <p>Achieved</p>	<p>Cabinet approval of the Fleet Management strategy was secured in November 2022. The order of six housing vans and one spare vehicle has now been placed through Motus Group Ltd. The lead time for delivery has been confirmed as six months. Procurement of cars is progress in line with</p>

	the Cabinet procurement decision in November 2022.
<p>Develop a property portfolio action plan and retrofit programme to make our assets fit for purpose and reduce our carbon footprint.</p> <p>In progress</p>	<p>A report identifying carbon footprint performance for the Council's commercial property portfolio has been prepared along with recommendations for achieving greater carbon efficiency. The next step is to assess the business case for various proposals at each property and develop an implementation strategy.</p>
<p>Develop and implement a new taskforce to tackle litter across the district by enhancing the work of volunteers and aligning with the work carried out by street cleansing.</p> <p>In progress</p>	<p>A Zero Litter Project Board has been set up to help manage and steer the work around tackling litter throughout the district. The group is working on multiple streams of work and projects that have all been put together under the Zero Litter heading, with particular emphasis on enhancing the work of volunteers and streamlining processes between the Environmental Protection Team and the Waste Services Team. The following initiatives and processes have been implemented so far.</p> <ul style="list-style-type: none"> • The fly tipping procedure has been streamlined, which will result in far less overlap of services, thus reducing instances of doing the same job twice, and resulting in better capture of data for the recording of fly tipping incidents and better evidence gathering to ensure appropriate action is taken where evidence is found. Further partnership work has been undertaken in the last quarter to help improve the efficiency of the joint working and improve the use of the back-office system so that the Uniform system helps to take the strain, rather than officer time. • The continuation of providing equipment for volunteer litter pickers throughout the district, along with supporting community run litter picks. Eight new volunteers have been recruited in Quarter three of this year to go with the over four hundred already signed up.

- Supplied equipment and collected waste from one group litter pick consisting of six volunteers.
- A new event called “Pick your own street” was also rolled out and a further one hundred and seven volunteers signed up for this event, and again the Council provided all equipment. This was part of the national “Big Spring Clean”.
- Support has been given to Ravenstone Scout group who had twenty volunteer litter pickers picking the area throughout the national campaign of The Big Green Week.
- Officers have provided an extra one thousand two hundred litter bags for North West Leicestershire Wombles and parish councils.
- Officers had one thousand stickers printed saying ‘Dog waste accepted in this bin’ these will be stuck on all street litter bins, parks and open spaces to encourage dog owners to dispose of their pet waste responsibly. This came after speaking with dog owners who said they were unsure if they could put their pet waste into litter bins, they assumed they had to find a dog waste bin.
- A workshop was provided at the Parish Fair around littering and other work the team are involved in, while answering questions and providing advice and guidance around how officers enforce offences for littering.
- A new trailer and Matrix sign has just been purchased which can be placed at the roadside to display messages around littering and will also be used to support the street cleansing team whilst they undertake their annual A42 litter pick work to remind motorists that there is a workforce in the carriage way. This has been purchased after the successful hire of this during this year. Officers will take delivery of the new trailer and

	sign in the first week of January 2023.
<p>Deliver improvements to fifty-six of the least energy efficient Council tenant's homes through the Green Homes Grant Local Authority Delivery Phase 1B Programme, including the installation of additional insulation, air source heat pump systems, and photovoltaic electricity generation.</p> <p>Achieved</p>	<p>Achieved in Quarter one</p> <p>The GHG project was delivered successfully, Phase 1b consisted of 56 properties. All relevant documentation has been sent to BEIS and the project has also received sign off by the Chief Executive. Of the 56 properties identified on the first phase, 12 had an EPC rating of D, 17 had an EPC rating of E and 2 had an EPC rating of F. Following the completion of the works 24 properties had a new EPC rating of C, 31 had a new EPC rating of B and 1 had a new EPC rating of A.</p> <p>In total, 7 new green energy efficient measures have been installed at the 56 properties.</p>
<p>Reduce carbon emissions at the new Whitwick and Coalville Leisure Centre and Ashby Leisure Centre by 20% by 2024.</p> <p>In progress</p>	<p>The Council's leisure partner, Everyone Active, continues to work with and support the Council on the journey to Zero Carbon through delivery of their Energy Management Plan 2022/23. Actions delivered in Q3 in support of reducing utility consumption and carbon emissions at the leisure centres include.</p> <ul style="list-style-type: none"> • Installation of a new Building Management System (BMS) and Ashby Leisure Centre and Lido (ALCL) • A new poolside Air Handling Unit was fitted at ALCL which feeds into the new main building BMS to optimise efficiency. • The feasibility of solar panels at ALCL is being considered. • Closer monthly monitoring of the solar panels at Whitwick and Coalville Leisure Centre (WCLC) is allowing for the savings made from them to be maximised. • All air conditioning and air handling units at WCLC have been ramped down further overnight. • All gym equipment which was previously left on overnight to allow

	for technological updates is now turned off.
Reduce vehicle emissions from licensed Hackney Carriage and Private Hire vehicles by encouraging taxi operators to move to vehicles that emit lower emissions (Euro 5). Achieved	The Council's Hackney Carriage and Private Hire Licensing Policy sets out the timeframe for reducing the vehicle emissions from licensed hackney carriage and private hire vehicles. All (100%) of licensed vehicles are fitted with either a Euro 5 or 6 engine or are an ultra-low emission vehicle (ULEV). The Council is encouraging drivers to purchase vehicles with a Euro 6 engine or a ULEV. The Council offers a 15% reduction in the licence fee for all ULEV.

Developing a clean and green district - performance indicators

Lead by example by delivering the Council's Zero Carbon Roadmap's Action Plan and ambition to be zero carbon for its operations by 2030 – Reduce littering and fly tipping – Promote the work of the National Forest

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Number of trees delivered to the local community to increase the number of trees in the district's National Forest area	32,574	13,000	★	The scheme opened on 11 October 2022 with the hedge scheme closing early on 19 October due to meeting the confirmed quota with the tree supplier. The tree scheme closed on 29 October. A total of 32,574 trees were given away in the District.
Percentage increase on 2022/23ly recycling rate by one%	TBC	1%	TBC	<ul style="list-style-type: none"> 2020/21 - -2.5%, confirmed by the Department for Environment, Food and Rural Affairs (Defra).

				<ul style="list-style-type: none"> 2021/22 - to be confirmed by Defra in March 2023. However, internal estimates predict it will be 44.78% <p style="text-align: center;">2</p> <ul style="list-style-type: none"> 2022/23 - to be confirmed by Defra in late 2023 / early 2024. However, current internal estimates predict it will be approximately 43.57%.
Amount in kgs of household waste sent to landfill per house, per 2022/23	113kg -12kgs	125kgs	★	The amount of non-recyclable waste sent to landfill, energy from waste, or refuse derived fuel collected from each household during this quarter was 113kg, 12kg less than the target. This is encouraging as it means residents are disposing less waste in the black bin than the target.
% of the taxi vehicle fleet that are fitted with a Euro 5 engine or higher	100%	93%	★	<p>All 209 licensed hackney carriage or private hire vehicles are fitted with a Euro 5 or 6 engine or are Ultra Low Emission Vehicles (ULEV)</p> <p>141 of the 209 licensed vehicles (67%) are fitted with a Euro 6 engine up from 63% at the previous quarter.</p>

Value for money performance indicators (No CDP actions for VFM)

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
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Percentage of rent loss	0.96%	1.20%	★	The cumulative performance as at the end of Q3 is 0.96% which in monetary terms is £128,258. During Q3 alone the rent loss was £29,799 which is a reduction compared with the two previous quarters.
Percentage of Council Tax Collected (in 2022/23 target)	82.3%	96.7%		This is an annual target, and the performance figure is as at December 2022
Percentage of National Non-Domestic Rates (in 2022/23 target)	82.3%	99.20%		This is an annual target, and the performance figure is as at December 2022
Number of days taken to process new claims.	17.2 days	18.7 days		This is an annual target, and the performance figure is as at December 2022
Percentage of rent collected from commercial tenants	97.4%	98%		Regular review of any outstanding amounts and appropriate actions taken
Percentage of commercial units occupied per annum	92%	90%	★	Karl Stevens
Amount of annual income achieved by the In-house Repairs Team	Quarter three £ 807,342.62 Year to date £ 3,141,622.94	£1,300,000	★	

APPENDIX 2

Financial Monitoring up to Quarter 3 2022-23

General Fund	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Net Revenue Expenditure	£15.810m	£17.072m	£1.262m	(£0.613m)

The general fund forecast outturn is currently an overspend of £1.262m, which is predominantly due to unachieved targeted savings in relation to J2SS of £895k and the unfunded pay award over and above the 2% originally included in the budget which is forecast to be approximately £508k and is included in any variances on salaries below.

Other significant variances include:

- Waste Services forecast overspend of £250k which is a decrease of (£53k) from Q2. The overspend is predominantly due to an overspend on Refuse & Recycling on overtime, agency and temporary staff totalling £418k. There are also large overspends on HVO fuel of £88k and £109k on hire of vehicles due to the delay in delivery of new refuse vehicles. There is a saving of (£76k) on revenue for the purchase of refuse and recycling bins and containers which are now being funded through capital and there has been additional income from recycling materials of (£477k) but also reduced income from green bin charges of £176k.
 - Property Services forecast overspend of £200k. This is made up of a large number of smaller variances, the largest being reduced rental income of £51k due to vacant properties and £36k consultancy costs for the Asset Management Plan.
- E
- nvironmental Protection forecast overspend of £196k. This is in the main due to an overspend on New Market of £90k due to an under recovery of income of £52k along with repairs and maintenance costs of £11k and other smaller variances. There is also a large overspend on Car Parks of £61k due to an overspend on electricity of £37k (partly due to an historic billing issue of £15k) and reduced parking income of £11k.
- O
- n Investment Income there is a forecast over recovery of income of (£390k) due to increased interest rates generating additional income on investments and (£132k) saving on Net Financing Costs.
- H
- ead of Finance and Customer Services forecast overspend of £110k due to interim cover of £37k and consultancy costs of £133k partly offset with savings on Procurement of

(£58k). Along with an overspend on Finance on agency staff which are not covered by recharges of £51k.

R

- revenues and Benefits forecast underspend of (£26k) which is an improvement on Q2 of (£93k) due to a more accurate benefits forecast which shows an improved forecast position on rent allowances and rent rebates.

P

- Planning and Development and Planning Policy together have an overspend of £129k which is due to an overspend on agency of £253k and consultants of £27k which are offset in part by an over recovery of Planning fee income of (£96k) and salary savings of (£57k).

Housing Revenue Account	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Budgeted (Surplus)/Deficit	(£0.065m)	(£1.183m)	(£1.118m)	(£1.770m)

The Housing Revenue Account (HRA) forecast surplus position of (£1.183m) is largely due to a (£992k) forecast underspend on repairs together with Increased rental income forecast based on performance to Q3 (£735k). This total underspend of (£1.727m) is partially offset by a number of overspends:

- Unachieved targeted savings in relation to J2SS of £325k.
- Electrical inspections price and volume differ from budget assumptions £89k.
- Fuel servicing over budget due to increased number of properties requiring service and contract price per property £59k.
- New requirements for 2022-23 relating to carbon monoxide alarms costing £50k.
- Increased premises insurance of £30k.

The (£1.770m) movement between Q2 and Q3 is mainly attributable to the repairs underspend and an improvement in forecast rental income (£644k).

Special Expenses	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Budgeted Contribution to/(from) Reserves	(£0.179m)	(£0.118m)	£0.061m	£0.059m

The budgeted contribution from special expenses reserves has reduced largely due to reduced Planned Preventative Maintenance (PPM) expenditure of £75k along with external contributions towards further PPM expenditure of £26k which is partly offset with other smaller areas of increased expenditure such as general repairs and Christmas lights.

General Fund Capital Programme	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
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Budgeted Expenditure	£18.9m	£7.2m	(£11.7m)	(£1.7m)
<p>Total spend on the general fund capital programme in quarter three was £3.1m. Project expenditure included spend on the refurbishment of the council offices, development of the new finance system and works to Appleby Magna caravan site.</p> <p>Some budgets have been re-profiled and these include:</p> <ul style="list-style-type: none"> - Fleet Replacement Programme: Long lead time in the procurement and delivery of vehicles means most of the expenditure is expected to be incurred in future years. £2.9m of the budget is being carried forward to 2023/24. - Marlborough Square Improvements: Minor work expected this year, £2.4m of the budget is to be carried forward to the 23/24 financial year. - Marlborough Centre Purchase and Renovation: The construction contract is due to start in 2023/24; £3.5m of the budget is forecast to be carried to 2023/24. - Accommodation Plan: Most of the work to Stenson House is expected to occur in 23/24 and therefore £1.3m of the budget will be carried forward to next financial year. 				
Housing Revenue Account Capital Programme	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Budgeted Expenditure	£24.5m	£9.4m	(£15.1m)	(£1.6m)
<p>Total spend on the HRA capital programme in quarter three was £2.6m. Project expenditure included acquisition of properties, repairs to existing stock and development of new housing software system.</p> <p>Budget re-profiling has been carried-out and some of these include:</p> <ul style="list-style-type: none"> - Home Improvement Programme: Forecast spend for the year is £2.7m with carried forward budget of £4.9m to 2023/24. - Howe Road, Whitwick: This scheme is expected to get underway in future years and therefore the budget of £823K is being carried forward to 2023/24. - Woulds Court, Moira: The scheme is projected to start in 2023/24 and so the £2.1m budget will be carried forward to the next financial year. - Zero Carbon Programme: Forecast spend for the year is £1m and £3.5m of the budget carried forward to 2023/24. Programme delivery is expected to be delayed. The council is waiting on external funding approval from the Department for Business, Energy and Industry Strategy (BEIS) to support this programme. Funding approval is expected around February 2023. 				

APPENDIX 3.

Draft minutes of the corporate scrutiny meeting held on 8 March 2023.

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MINUTES of a meeting of the CORPORATE SCRUTINY COMMITTEE held in the Board Room , Council Offices, Coalville on WEDNESDAY, 8 MARCH 2023

Present: Councillor N Smith (Chairman)

Councillors V Richichi, J G Simmons, E G C Allman, D Bigby, G Hout, M B Wyatt

Portfolio Holders: Councillor R Bayliss

Officers: Mr A Barton, Mr G Hammons, Miss E Warhurst, Ms K Connell, Mr C Elston, Ms R Haynes, Mr P Sanders, Ms L Stavely, Mr B Walford and Mr P Wheatley

76. APOLOGIES FOR ABSENCE

Apologies were received from Councillor A C Saffell and Councillor S Sheahan for whom Councillor D Everitt acted as substitute.

77. DECLARATION OF INTERESTS

There were no interests declared.

78. PUBLIC QUESTION AND ANSWER SESSION

The were no questions received.

79. MINUTES

Consideration was given to the minutes of the meeting held on 4 January 2023.

A member noted that it had been incorrectly stated at the previous meeting that the cost of using the public conveniences in Ashby de la Zouch had been raised in line with inflation. After further investigation it was found to be much higher than the cost of inflation and it was agreed to note the discrepancy in the minutes of this meeting.

It was moved by Councillor D Bigby, seconded by Councillor M Wyatt and

RESOLVED THAT:

The minutes of the meeting held on the 4 January 2023 be an accurate record of proceedings.

80. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME

Consideration was given to the inclusion of any items on the work programme. The plan of forthcoming Cabinet decisions and the current work programme were set out in the agenda for information.

A member stated that they would like to see the authority's policy on "Succession" for tenants of council housing considered at a meeting of Scrutiny, in particular the policy itself, how it is implemented and how to avoid mistakes. It was agreed that the succession policy could be included for consideration in a future workplan subject to a scoping form. The Head of Housing would contact the member to assist. .

81. 2022/23 QUARTER 3 PERFORMANCE REPORT

The Organisation Development Team Leader presented the report.

A member noted that it was good to see footfall in the Newmarket had increased, despite the current economic climate.

A member commented that he had been disappointed to see that tarot reading had been included in the programme of events at the Newmarket and that he felt the food on offer there had been generally unhealthy food, and that this did not sit well with the council's Health and Wellbeing initiative. Officers responded that the tarot readings had been part of a wider programme of events, designed to satisfy a broad spectrum of customers. The views of members on this type of issue would be reported to the team organising events. It was noted that traders are supporting the economy of the town. A member commented that on a recent visit to the market, both stall holders and staff had been friendly and helpful and that overall the feedback he had received on the day had been positive.

Officers agreed that it would be a good idea to promote healthy eating more readily and also agreed that this would be something they would look to do in future, but highlighted that in terms of the Health and Wellbeing agenda, by acting as a social hub for events such as "Knit and Natter" and the activities put on for children that this would promote wellbeing in terms of mental health. It was also noted that a more traditional market would be instated in the town soon when the outdoor market space was ready.

A member raised concerns about the £1m underspend in housing repairs and wished to know how the underspend had happened given that so many repairs were required and also noted that less than half of the planned capital projects had been delivered. Officers replied that there hadn't been the opportunity to undertake housing repairs during the Covid 19 pandemic and that this had contributed to the underspend. With regard to the capital projects not being delivered, officers noted that some projects had slipped and been reprofiled to future years. Members were also referred to the Housing repairs item elsewhere on the agenda.

A member asked if the £3.5 million underspend from the HRA Net Zero Budget would be carried forward and officers confirmed that the HRA capital programme, including Net Zero Budget, had been fully reviewed and reset as part of the Budget process for 2023/24. Any carry forward requests from 2022/23 would be considered by Cabinet at the end of the financial year.

A member requested an update on the Marlborough Square project and officers confirmed that the Section 278 approval had been received and that a revised price for materials was expected by the end of March 2023, at which point a decision could be made on whether to wait or order them earlier.

A member asked whether the Freeport had been approved yet and officers advised that it still needed to be considered by Government and had therefore not yet been approved.

A member questioned why only 600 jobs had been achieved against a target of 1,000 and suggested that this could be due to an increase of robotics replacing manual labour. However an officer highlighted that the authority could not influence technological changes in industry and that robotics led to higher paid, more skilled jobs in terms of programmers and repairs.

A member raised concerns that there had been no increase on council owned housing in terms of achieving net zero carbon but officers advised that this had been because it was

not a rolling target and that the target had been achieved as set out in the Corporate Delivery Plan.

A member asked whether there would be solar panels installed on the leisure centres and officers replied that the new leisure centre already had solar panels and that a feasibility study was being carried out as to the suitability of solar panels for Ashby leisure centre, in the hope of rolling this out next year.

A member asked about the plans for Wolds Court in Moira and was advised that it was under consideration whether to enlarge the footprint however this was currently out to spec with a design consultant. It was anticipated that this would arise for consideration by Planning at the end of next year.

A member asked what could be done about the litter on the A42 and officers advised that the council already arranges a litter pick in the laybys. A debate was had regarding the merits of schemes whereby plastic returns are rewarded with a cash incentive or money off vouchers for shopping.

A member felt that following bin collections, there was an unacceptable amount of waste left in the street which had blown around and not been picked up. Officers advised that if used properly, recycling receptacles should not shed waste but noted that the service collection was being reviewed and that feedback from customers who had used the drawer system had been positive.

A member stated that they would like to see more recycling bins in town however officers informed the meeting that people don't use them in the way that they are intended and they invariably end up filled with mixed waste.

RESOLVED THAT:

The report be noted and comments be provided for consideration by Cabinet at its meeting on 28 March 2023.

82. UK SHARED PROSPERITY FUND

The Economic Development and Regeneration Team Manager presented the report and outlined some of the projects which North West Leicestershire District Council had been allocated by the Department for Levelling Up, Housing and Communities.

It was moved by Councillor G Hoult, seconded by Councillor V Richichi and

RESOLVED THAT:

1. The acceptance of the £2,414,817 grant and £20,000 of development Grant from UK Shared Prosperity Fund be recommended to Cabinet.
2. Authority be delegated to the Strategic Director (Place) in consultation with the Business and Regeneration Portfolio Holder to review and amend the NWL investment plan project proposals set out in this report where required to respond and adapt to the changing economic environment and/or local needs.
3. Authority be delegated to the Section 151 Officer in consultation with the Business and Regeneration Portfolio Holder to submit the required formal reporting to the Department for Levelling Up, Housing and Communities.

83. REPAIRS PERFORMANCE

The Interim Head of Housing presented the report and highlighted that the repairs team is currently running at a 23% vacancy rate which had applied pressure on the council's ability to deliver.

It was noted that mould and damp have been a particular issue and that around 500 cases had been identified which the department were now targeting. A particular area which needed to be addressed was the way in which repairs are categorised and targeted. It was highlighted that the new Head of Housing will be joining the authority in April and that she has a strong background in repairs and maintenance.

A member stated that he felt the quality of service had declined in recent years and officers responded that issues had been identified in the journey of repairs which were now being looked at. Solutions could involve upskilling front line staff to ensure the correct operatives are allocated to repairs jobs and to ensure that information is recorded accurately within the system.

In respect of member concerns around Park View sheltered housing, officers advised the meeting that emergency repairs had been carried out and that internal roof tiles had been removed to enable monitoring of the leak. It was confirmed that a budget had been approved to replace the roof of the sheltered schemes. The impact of Covid 19 was highlighted and members were assured that the council is working hard to catch up with repairs which had fallen behind as a consequence.

A member outlined some individual cases in council owned homes which had concerned him, and officers advised that the number of Housing Officers had been increased recently with two specialist officers employed to undertake tenancy audits, which would involve making referrals and carrying out inspections. It was noted that some of the problems which had been faced are resultant of cutbacks in social care more than a housing problem, and these more complex issues had been detracting from resources.

A member requested that Councillors be enabled to access the repairs system in order to see whether tenant problems had been logged or dealt with and officers advised that this should be possible and would allow members to be more aware of what cases were in their 'patch'.

A member enquired as to how the understaffing issue had arisen and was advised that there had been problems nationally in recruiting to these industries as set out in the report.

A member asked why component replacement as a metric had risen so steeply and was advised that it is just the way the metric is displayed, and although it had been related to spend it was not a direct correlation.

A member suggested that a specific timescale be provided to give Scrutiny committee an update and it was agreed that 6 months would be a reasonable time to allow for investigative work to be carried out.

By affirmation of the meeting, it was

RESOLVED THAT:

1. The report be noted and commented on by the Corporate Scrutiny Committee.
2. An update report be added to the future workplan in approximately six months.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.30 pm

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 28 MARCH 2023



Title of Report	UK SHARED PROSPERITY FUND	
Presented by	Councillor Tony Gillard Portfolio Holder for Business PH Briefed <input checked="" type="checkbox"/>	
Background Papers	CABINET – TUESDAY, 19 JULY 2022	Public Report: Yes
	CORPORATE SCRUTINY – 28 MARCH 2022	Key Decision: Yes
Financial Implications	<p>The Council has been successful in being awarded UK Shared Prosperity Funding (UKSPF) over three years totalling £2,414,817.</p> <p>This fund is to deliver the Council's UKSPF Investment Plan.</p> <p>The Council has also been awarded an additional £20,000 of development funding.</p> <p>Council Finance Officers will directly be involved in the Programme Management Board and have oversight of all of the UKSPF Project Boards.</p> <p>The Capital allocations will be managed through the Capital Strategy governance arrangements.</p>	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	<p>The submission of the Council's UKSPF Investment Plan required the Council to agree to a Memorandum of Understanding (attached as appendix 1).</p> <p>Council Legal Officers will directly be involved in the Programme Management Board and have oversight of all the UKSPF Project Boards in order to provide advice on funding agreements and Subsidy Control implications.</p>	
	Signed off by the Deputy Monitoring Officer: Yes	
Staffing and Corporate Implications	<p>The delivery of the Council's UKSPF Investment Plan requires capacity and officer input from across several Council services. These service areas have been involved in shaping the Investment Plan.</p> <p>The UKSPF required the creation of a temporary governance structure. This structure (attached as appendix 2) has created a number project boards, a programme management group and oversight board.</p> <p>The project is being progressed with the involvement of</p>	

	<p>Economic Regeneration, Legal Services, Finance, Communications, Property Services, Community Focus, Health and Wellbeing and input from Leicestershire County Council and the National Forest Charitable Trust.</p> <p>The UKSPF contributes to the delivery of a number of projects identified within service plans and the Council Delivery Plan.</p> <p>Signed off by the Head of Paid Service: Yes</p>
Purpose of Report	To seek Cabinet approval to spend the UKSPF grant award for North West Leicestershire.
Reason for Decision	
Recommendations	<p>TO RECOMMEND THAT CABINET:</p> <p>1. ACCEPTS THE £2,414,817 GRANT AND £20,000 OF DEVELOPMENT GRANT FROM UK SHARED PROSPERITY FUND.</p> <p>2. DELEGATES AUTHORITY TO THE STRATEGIC DIRECTOR (PLACE) IN CONSULTATION WITH THE BUSINESS AND REGENERATION PORTFOLIO HOLDER TO REVIEW AND AMEND THE NORTH WEST LEICESTERSHIRE INVESTMENT PLAN PROJECT PROPOSALS SET OUT IN THIS REPORT WHERE REQUIRED TO RESPOND AND ADAPT TO THE CHANGING ECONOMIC ENVIRONMENT AND/OR LOCAL NEEDS.</p> <p>3. DELEGATES AUTHORITY TO THE SECTION 151 OFFICER IN CONSULTATION WITH THE BUSINESS AND REGENERATION PORTFOLIO HOLDER TO SUBMIT THE REQUIRED FORMAL REPORTING TO THE DEPARTMENT FOR LEVELLING UP, HOUSING AND COMMUNITIES.</p>

1.0 BACKGROUND

- 1.1 Announced in April 2022, the UK Shared Prosperity Fund (UKSPF) is administered by the Department for Levelling Up, Housing and Communities (DLUHC).
- 1.2 Funding has been allocated by formula, not competition to all areas of the UK, on submission of a satisfactory Investment Plan. The Council is set to receive £2,414,817.
- 1.3 The fund replaces the European Structural and Investment Funds (ESIF) due to wind down by 2025.
- 1.4 The funding is aimed at projects working in Communities and Place (e.g. town centre improvements, pride in place initiatives) Supporting Local Business (e.g. start-up activity or improving productivity) and, for financial year 2024/25 only, People and Skills (e.g. supporting the economically inactive to access routes into employment).

- 1.5 Members were previously advised of the broad focus of the Council's Investment Plan at an All Members Briefing in July 2022. Following subsequent Cabinet approval later that July, the Council's investment plan was submitted to DLUHC in August 2022.
- 1.6 DLUHC sought clarification on some aspects of the Investment Plan in December 2022 and also required a Memorandum of Understanding to be agreed and signed by the Council's Section 151 Officer, both of which were provided in December.
- 1.7 On the 11 January the Council was advised by DLUHC that its Investment Plan and Memorandum of Understanding had been accepted and approved and the first tranche of funding will be awarded.

2.0 UKSPF PROGRAMME

- 2.1 The projects included within the Investment Plan reflect the 15 projects identified within the All Member briefing and Cabinet report from July 2022.
- 2.2 The North West Leicestershire UKSPF Investment Plan projects and the forecast estimated project costs are set out below split by high and lower cost projects.
- 2.3 A Business Plan or Financial Agreement will be prepared for each of the high valuer projects and will return to Scrutiny and Cabinet for final approval.
 - 2.3.1 **Stenson Square Public realm (£50,000)** – Feasibility and design work for a regeneration led project to transform Stenson Square and the setting of Stenson House at the eastern gateway to Coalville town centre.
 - 2.3.2 **Coalville Heritage Trail & Mother and Child statue restoration (£80,000)** – collaborating with the Coalville Heritage Society to create a heritage trail for Coalville Town Centre including the restoration of the Robert Thomas 'Mother and Child' Statue.
 - 2.3.3 **Mantle Lane Bridge Gateway Improvements (£64,000)** – Improvement to the public realm at the northern gateway to Coalville town centre.
 - 2.3.4 **Business Start-up support activity (£10,000)** – New programmes to support entrepreneurial activity with a focus on young people, women and the creative sectors.
 - 2.3.5 **Business Support activity (Year 1 £25,000) (Year 2 £50,000) (Year 3 £25,000)** – New programmes to provide business support including a focus on zero carbon, tourism and high growth small and medium sized businesses.
 - 2.3.6 **Sustainable tourism support programme (£6,000)** – A sustainable tourism campaign that supports tourism and hospitality businesses to reduce their carbon footprints and promote a greener visitor economy.
 - 2.3.7 **Taste the Place (£8,000)** – Local food and drink product development and marketing campaign to showcase local food and drink producers.
- 2.4 Higher cost UKSPF projects (Business Plan or Financial Agreements to be prepared).
 - 2.4.1 **Memorial Workspace (£350,000)** – A workspace led regeneration project to explore options to convert the Council-owned former toilet block building on Memorial

Square. The project will look to renovate and convert the building into lettable commercial workspace designed for start-up businesses.

- 2.4.2 **Hermitage Recreation Ground EcoPark (£130,000)** – Building on the existing consultations for the future of the Hermitage Recreation Ground, enhance the open space, accessibility and use of the space.
- 2.4.3 **Heart of the National Forest (£253,000 over three years)** – Contributions to facilitate the delivery of the Heart of the National Forest Masterplan including new ‘green web’ to improve accessible walking and cycle routes and the creation of new woodland management volunteer hub in the Forest.
- 2.4.4 **Moira Furnace visitor experience (£300,000)** – Collaborations with the Furnace Charitable Trust to implement the Moira Furnace masterplan to enhance the existing visitor experience and create a new visitor attraction that complements the setting of the furnace and the canal.
- 2.4.5 **Castle Donington Community Sports Hub (£250,000)** – Develop plans for a community sports hub at Castle Donington College, which will include new facilities and 3G football pitches.
- 2.4.6 **Kegworth cycleways and Active Travel (£150,000)** – The creation of new sustainable transport connections to connect communities and key transport hubs into existing and emerging employment opportunities.
- 2.4.7 **Community Grants Programme (£300,000 over tow years)** – Providing grants to parish councils and constituted community groups to deliver localised community based projects.
- 2.4.8 **Employment support (£100,000)** – New programmes to support access to work for individuals furthest from the workplace and the economically inactive (funding is limited to year three expenditure only).

3.0 FINANCE

3.1 The Council has been awarded funding for 2022/23 with indicative allocations for the further two financial years up to and including 2024/25.

3.2 In addition to the 2022/23 award, the Council has received an additional £20,000 of capacity funding.

3.3 The annual breakdown is shown in the table below.

Allocation 2022/2023 (£)		Indicative allocation 2023/2024 (£)	Indicative allocation 2024/25 (£)
Allocation	Capacity	586,121	1,535,636
293,060	20,000		

3.4 Funding is to be used solely in line with the UKSPF Investment Plan and the funds guidance.

- 3.5 All grant funding must be spent by 31 March 2025. Any underspends in the final year of the programme will need to be repaid to the Secretary of State.
- 3.6 Council Finance Officers will directly be involved in the Programme Management Board and have oversight of all of the UKSPF Project Boards.
- 3.7 At Council on 6 September 2022, it was agreed that £1,521,750 would be added to the Council's Capital Programme for the delivery of the NWL UKSPF Investment Plan.
- 3.8 It should be noted that allocations are indicative for 2023/24 and 2024/25. The Council has made an estimate of the split of the indicative allocations between capital and revenue budgets. The capital allocations will be placed in the Capital Programme Development Pool and managed in accordance with the Capital Strategy governance arrangements.

4.0 LEGAL

- 4.1 A requirement of securing UKSPF was signing a Memorandum of Understanding (MoU) between the Council and DLUHC. The MOU was reviewed by the Council's legal, finance and Economic Regeneration officers and signed by the Council's Section 151 officer.
- 4.2 This MOU is not intended to create legally binding obligations but simply describes the understanding between both parties for the use of UKSPF funding.
- 4.3 The MOU sets out the terms that will apply to the relationship between the Secretary of State for Levelling Up, Housing and Communities and North West Leicestershire District Council regarding the administration and delivery of the UK Shared Prosperity Fund.
- 4.4 This MOU is for the period April 2022 to March 2025.

Policies and other considerations, as appropriate	
Council Priorities:	<ul style="list-style-type: none"> - Supporting Coalville to be a more vibrant, family-friendly town - Support for businesses and helping people into local jobs - Developing a clean and green district - Local people live in high quality, affordable homes - Our communities are safe, healthy and connected
Policy Considerations:	Council Delivery Plan
Safeguarding:	No safeguarding considerations.
Equalities/Diversity:	No equalities/diversity considerations.
Customer Impact:	The UKSPF Investment Plan sets out a series of actions that will support residents and businesses.
Economic and Social Impact:	The UKSPF Investment Plan sets out a series of actions to support residents and businesses.

Environment and Climate Change:	The UKSPF Investment Plan sets out a series of actions that contributes to achieving the council's Zero Carbon Roadmap.
Consultation/Community/Tenant Engagement:	Officers will continue to engage with stakeholders to help further shape the delivery of projects identified within the NWL UKSPF Investment Plan.
Risks:	Risks have been considered within the preparation of the NWL UKSPF Investment Plan and attached Business Cases.
Officer Contact	Paul Wheatley Head of Economic Development paul.wheatley@nwleicestershire.gov.uk

MEMORANDUM OF UNDERSTANDING

Between

The Secretary of State for Levelling Up, Housing and Communities

-and-

North West Leicestershire District Council

1. Purpose

- 1.1. This Memorandum of Understanding (MOU) sets out the terms that will apply to the relationship between the Secretary of State for Levelling Up, Housing and Communities (the Secretary of State) and North West Leicestershire District Council (the Lead Local Authority) regarding the administration and delivery of the UK Shared Prosperity Fund (UKSPF).
- 1.2. This MOU will be for the period April 2022 to March 2025. Changes will be made only where signatories deem it necessary. If necessary the MOU will be amended for the period April 2023 to March 2025 to accommodate the inclusion of the Rural England Prosperity Fund, this will not apply in Scotland and Wales.
- 1.3. The MOU sets out the universal fund wide conditions and expectations for appropriate spend of the UKSPF core allocations in England Scotland and Wales and Multiply allocations in Scotland and Wales.
- 1.4. This MOU is not intended to create legal or binding obligations. It describes the understanding between both parties for the use of funding specified in section 3 of this agreement.

2. Background

- 2.1. The UKSPF was launched on the 13 April 2022. The Secretary of State has signed-off the Lead Local Authority's investment plan.
- 2.2. This MOU covers the funding commitments from the Secretary of State and the delivery, financial expenditure, agreed milestones, reporting and evaluation, communications and branding expectations between the Parties and the steps the Secretary of State could take in the event of underperformance if required.
- 2.3. The Secretary of State has published guidance on the delivery of the UKSPF. Referred to in this document as the [UKSPF Additional Information](#). References to the UKSPF Additional Information includes any updates that may be published from time to time. The Secretary of

State will notify the Lead Local Authority of any changes to the Additional Information and, if necessary, provide guidance on how changes are to be managed.

3. Purpose of the Funding

- 3.1. The UKSPF allocation remains as set out in the published [UKSPF allocations](#) and is being provided to deliver the Fund's priorities, outputs and outcomes as set out in the investment plan and accompanying expenditure and deliverables spreadsheets agreed by the Secretary of State or subsequently agreed by the Secretary of State as per section 9.
- 3.2. Funding should be used to meet the costs of implementing your investment plan. The Lead Local Authority can make changes to the investment plan agreed by the Secretary of State. The scale, type and process for making changes is set out in published guidance.
- 3.3. Details of the annual funding allocation, broken down into capital and revenue funding, will be confirmed in the annual grant determinations.

4. Reporting

- 4.1 As part of the delegated delivery model, the Lead Local Authority will provide 'light touch' reporting, as set out in the [UKSPF Additional Information](#).

5. Financial Arrangements

- 5.1. The agreed funds will be issued to the Lead Local Authority as grant payments under Section 50 of the United Kingdom Internal Markets Act 2020 ('UKIM').
- 5.2. Payment of the funding for 2022-2023 will be made after investment plans have been agreed and this MoU is signed.
- 5.3. Grant Determination Letters (GDL) will be provided following confirmation of the annual payment for each year until 2025.
- 5.4. The Lead Local Authority will provide regular reporting using the process established by the Secretary of State and set out in the UKSPF Additional Information demonstrating expenditure and that outputs and outcomes are being met in line with the original investment plan, or investment plan amended under section 9. Or failing that, there is a realistic plan to address underperformance.

- 5.5. Funding for the years 2023-2024 and 2024-2025 will be paid annually, provided that the information provided under paragraph 5.4 demonstrates delivery of forecast outputs, outcomes and spend for the previous financial year have been met, or failing that, there is a realistic plan to address underperformance.
- 5.6. UKSPF capital grant funding, as set out in grant determinations, may be used only for capital expenditure.
- 5.7. UKSPF revenue grant funding may be used for revenue or capital expenditure, in line with the Lead Local Authority's accounting practices
- 5.8. Release of payments for the financial year 2023-24 and 2024-2025 is dependent on the submission of a Statement of Grant Usage for 2022-23 and 2023-2024 spend and corresponding reporting and monitoring returns, signed by a S151 Officer (appointed under the Local Government Act 1972) or S95 Officer (appointed under the Local Government (Scotland) Act 1973)
- 5.9. This information will be taken into consideration by the Secretary of State before subsequent payments to the Lead Local Authority are finalised and paid. The Secretary of State reserves the right to reduce payments or withhold payments where there are concerns over delivery.
- 5.10. The Secretary of State retains the right to withhold annual instalments until receipt of credible plans demonstrating revised delivery to achieve expected targets. This might include requirements that set out how the Lead Local Authority will utilise underspends in the next year and/or appropriate milestones and spend have been achieved for the previous year.
- 5.11. Further to this, if the Secretary of State has concerns around future spending plans based on the experience of local delivery to date, or wider financial issues or governance affecting delivery then the Secretary of State may pay in instalments, or withhold future funding.
- 5.12. In the circumstance that the Lead Local Authority is a Combined Authority or is managing the distribution of UKSPF funding to a group of other local authorities, where a member of the Combined Authority or the local authority group becomes subject to a S114 Notice of the Local Government Finance Act 1988 or Statutory Commissioner Intervention of the Local Government Act 1999, the Lead Local Authority will be

responsible for decisions on how funds aligned to such a member Authority are controlled and utilised.

- 5.13. No funding will be provided for activity after 31 March 2025. The Lead Local Authority must have spent all grant funding i.e. be able to include funding within the 2024-2025 accounts by the end of the funding period, 31 March 2025. Underspends in the final year of the programme will need to be repaid to the Secretary of State.
- 5.14. In accordance with the declaration signed by the Lead Local Authority's Section 151 (appointed under the Local Government Act 1972) or S95 Officer (appointed under the Local Government (Scotland) Act 1973) as part of the investment plan, the Lead Local Authority accepts responsibility for meeting any costs over and above the Secretary of State's contribution, agreed in the annual grant determination. This includes potential cost overruns and the underwriting of any funding contributions expected from third parties.

6. Branding and Communication

- 6.1. The Secretary of State has provided the Lead Local Authority with guidance on the Branding and Communication associated with UKSPF projects in the [UKSPF Additional Information](#).
- 6.2. The Parties agree to adhere to the guidance and any updates. subsequently released by the Secretary of State or HMG on communications linked to UKSPF or wider Levelling Up Funding.
- 6.3. The Lead Local Authority should publish information regarding the delivery of the UKSPF in its area e.g. by publishing a summary of the investment plan and activities being funded in the area.

7. Evaluation

- 7.1. Monitoring and Evaluation will be carried out as set out in [UKSPF Additional Information](#).
- 7.2. The Lead Local Authority will support evaluation through capturing and providing relevant data and engaging with place and intervention level evaluations as stated within the [UKSPF Additional Information](#).

This will include but is not exclusive to the following main evaluation requirements:

- 7.2.1 Continuous monitoring and evaluation of progress aligned to the deliverables stated within the UKSPF Investment Plan submitted

by the Lead Local Authority and approved by the Secretary of State;

- 7.2.2 Engaging with our evaluation partners to collect and provide additional quantitative data as required to support, where relevant, intervention and place-specific evaluations
- 7.3 As set out in the [UKSPF Additional Information](#) the Lead Local Authority is encouraged to undertake its own place-based evaluations of how the UKSPF has worked in their area, particularly process evaluation on individual projects, alongside any place-based case studies commissioned by DLUHC. For those lead local authorities with large allocations, DLUHC require a robust evaluation to support the centrally coordinated evaluation.
- 7.4 The Lead Local Authority agrees to undertake these activities using the administration costs for the Fund.

8. Assurance

- 8.1. The Secretary of State has set out the approach to assurance for the UKSPF in the [UKSPF Additional Information](#).
- 8.2. The Lead Local Authority is expected to have the necessary governance and assurance arrangements in place and that all legal and other statutory obligations and consents will be adhered to. The Lead Local Authority will provide the Secretary of State with the following via UKSPF reporting:
- 8.2.1. Details of the checks that the Chief Finance Officer has taken to assure themselves that the Lead Local Authority has in place the processes that ensure proper administration of financial affairs relating to their UKSPF allocation.
- 8.2.2. Confirmation that the lead local authority has applied management controls that:
- mitigate the risk of fraud;
 - ensure funding has been used in accordance with UK subsidy control legislation;
 - ensure that any procurement undertaken by a Contracting Authority using UKSPF funds has complied with public procurement rules;
 - ensure compliance with its statutory obligations under the Public Sector Equality Duty; and

- ensure that any personal data obtained in connection with UKSPF activities is handled in compliance with the Data Protection Act 2018.

8.3 As part of the first monitoring return the Lead Local Authority will provide a summary statement of how it is:

- mitigating the risk of fraud;
- ensuring funding has been used in accordance with UK subsidy control legislation; and
- ensuring that any procurement undertaken by a Contracting Authority using UKSPF funds has complied with public procurement rules.

8.4. The Lead Local Authority will respond directly to questions addressing the local delivery of UKSPF and cooperate with the Secretary of State in any inquiries regarding the delivery of the UKSPF.

8.5. On an annual basis the Lead Local Authority will complete and return the templated Statement of Grant Usage letter.

9. Changes to agreed Investment Plan

9.1. The Lead Local Authority will notify the Secretary of State of any proposed non-material changes to the investment plan through the regular monitoring returns.

9.2. The Lead Local Authority will submit a change request if a change constitutes “A Material Change” as set out in the [UKSPF Additional Information](#).

9.3. Requests for material changes can be made to the Secretary of State as and when required. A template will be provided for the Lead Local Authority to use.

9.4. The Secretary of State recognises that not all change will meet the materiality threshold for a change request. However, the Lead Local Authority should report any change affecting the delivery of the funding as part of the usual reporting cycle. If the Lead Local Authority is not sure on whether a change meets the materiality threshold they should consult with the Secretary of State for guidance.

9.5. All change requests must be signed off by the Lead Local Authority’s Section 151 (appointed under the Local Government Act 1972) or S95

Officer (appointed under the Local Government (Scotland) Act 1973) to testify that they are necessary and deliverable.

10. Compliance with the MOU

10.1 The Parties to this MOU are responsible for ensuring that they have the necessary systems and appropriate resources in place within their respective organisations to comply fully with the requirements of this MOU.

11. Changes to the MOU

11.1 The arrangements under this MOU will be kept under review. Amendments to this MOU may only be made upon written agreement between the Parties.

12. Resolution of Disputes

12.1 Any dispute that may arise as to the interpretation or application of this MOU will be settled by consultation between the parties

Signed on Behalf of the Lead Local Authority (by Chief Executive / Section 151/95 Officer):



Name: Glenn Hammons

Job Title: Head of Finance & Section 151 Officer

Date: 22 December 2022

Signed on Behalf of Secretary of State:



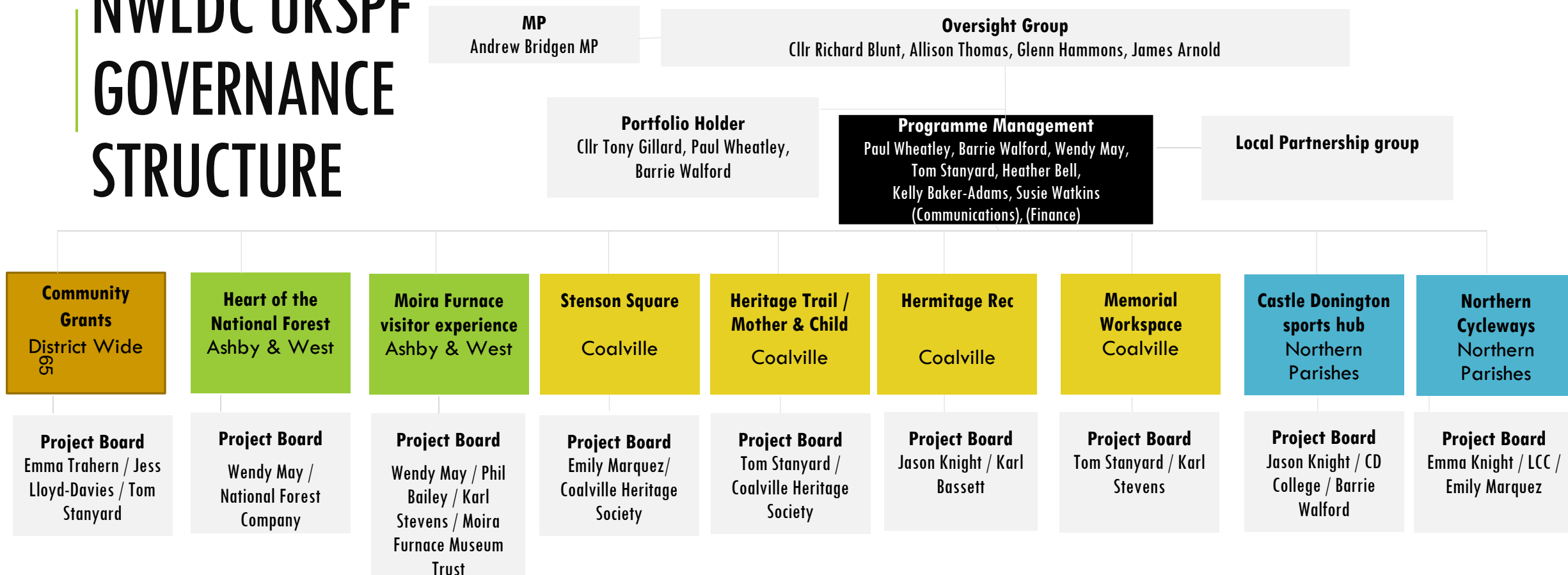
Name: Jessica Blakely/Carmen Suarez Garcia

Job Title: Directors: Levelling Up: Major Programmes

Date: 5 December 2022

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NWLDC UKSPF GOVERNANCE STRUCTURE



Other projects / boards

- Business Support activity (District Wide)
- Employment Support (District Wide)
- Sustainable Tourism (District Wide)
- Taste the Place (District Wide)
- Mantle Lane Bridge Gateway Improvements (Coalville)

District
 Ashby
 Coalville
 Northern

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 28 MARCH 2023



Title of Report	COMMUNAL CLEANING PROCUREMENT FOR HOUSING SITES	
Presented by	Councillor Roger Bayliss Housing, Property and Customer Services Portfolio Holder PH Briefed <input type="checkbox"/> Yes	
Background Papers	None	Public Report: Yes
		Key Decision: Yes
Financial Implications	The procurement will be delivering the cleaning of housing sites funded from existing budgets within the Housing Revenue Account	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	Advice on procurement has been sought from Corporate Procurement and Legal Services	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	There are no direct staffing implications. This proposal supports Council Priorities	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To seek Cabinet approval for the approach to procuring the cleaning of Housing sites and the delegation of authority to the Strategic Director to award a contract to Leicestershire County Council when the procurement process has been completed.	
Reason for Decision	The level of expenditure on the proposed contract exceeds the authority level in the Scheme of delegation.	
Recommendations	THAT CABINET: <ol style="list-style-type: none"> 1. APPROVES THE PROCUREMENT ROUTE THROUGH LEICESTERSHIRE COUNTY COUNCIL FOR THE COMMUNAL CLEANING OF HOUSING SITES 2. APPROVES THE DELEGATION OF AUTHORITY TO THE STRATEGIC DIRECTOR TO AWARD A CONTRACT TO LEICESTERSHIRE COUNTY COUNCIL IN CONSULTATION WITH THE SECTION 	

	151 OFFICER AND PORTFOLIO HOLDER WHEN THE PROCUREMENT PROCESS HAS BEEN COMPLETED
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1.0 BACKGROUND

- 1.1** Since 2010, the award of the Communal Cleaning Contract has been procured through a collaborative arrangement with Leicestershire County Council (LCC). The communal areas are within sheltered housing schemes, communal areas of blocks of flats and other housing owned community buildings. The current contract with a company called SOLO will end on 31 March 2024.
- 1.2** The arrangement with LCC includes the contract management service. Overall, the quality of the service received since 2010 has been good and the level of costs very reasonable given the economies of scale this large contract provides.

2.0 PROCUREMENT ROUTE

- 2.1** As the current contract nears its end, LCC will undertake a tendering exercise for a Facilities Management Contract for the County's portfolio of buildings as well as for local authority partners and external client organisations. Historically this has included sites belonging to LCC, School Academies, Leicestershire Police and Leicestershire Fire and Rescue Service.
- 2.2** The Facilities Management Contract is broken down into different Lots, one of which is Building Cleaning, which North West Leicestershire wish to make use of.
- 2.3** It is proposed that the Council awards a contract directly to LCC which taps into the services delivered through its successful contractor following a competitive tender. The contract length is for a maximum of seven years (5+1+1). Legal services is satisfied that awarding a contract in this manner is compliant with the public procurement regime (under Regulation 37 of the Public Contracts Regulations 2015) and compliant with the Council's own contract procedure rules.

3.0 FINANCIAL IMPLICATIONS

- 3.1** The estimated value of the contract is £128,000 per annum or a total of £896,000 over the seven-year contact period and will be subject to an annual Consumer Prices Index (CPI) increase. Funding for the contract will be from the existing budget provision within the Housing Revenue Account (HRA) and includes the equivalent income from services charges excluding Greenhill Community Office as this is met from other HRA budgets and not through a service charge.

Policies and other considerations, as appropriate	
Council Priorities:	<ul style="list-style-type: none"> - Support for businesses and helping people into local jobs - Developing a clean and green district - Local people live in high quality, affordable homes
Policy Considerations:	Contract Procurement Rules within Constitution
Safeguarding:	Supplier will be required to follow the Council's Safeguarding Policy and procedures
Equalities/Diversity:	No direct implications identified
Customer Impact:	Delivery of the works will maintain the standard of cleanliness in communal areas of housing sites.
Economic and Social Impact:	The collaborative approach reduces the cost of the service which is recovered through service charges.
Environment and Climate Change:	All products used by the contractor are sustainable and eco-friendly.
Consultation/Community/Tenant Engagement:	None
Risks:	All risks have been mitigated by officers
Officer Contact	Amanda Harper Housing Management Team Manager amanda.harper@nwleicestershire.gov.uk

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 28 MARCH 2023



Title of Report	MINUTES OF THE COALVILLE SPECIAL EXPENSES WORKING PARTY	
Presented by	Councillor Tony Gillard Business and Regeneration Portfolio Holder PH Briefed <input type="checkbox"/> Yes	
Background Papers	Agenda for Coalville Special Expenses Working Party on 14 February 2023	Public Report: Yes
		Key Decision: Yes
Financial Implications	As set out in the reports to the CSEWP on 14 February 2023	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	Legal advice was provided during the drafting of all reports to the CSEWP on 14 February 2023	
	Signed off by the Deputy Monitoring Officer: Yes/No	
Staffing and Corporate Implications	There are no staffing or corporate implications arising from the report.	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To share the minutes of the Coalville Special Expenses Working Party from 14 February 2023	
Reason for Decision	So that the decisions of the Coalville Special Expenses Working Party can be considered.	
Recommendations	THAT CABINET <ol style="list-style-type: none"> 1. NOTES THE MINUTES OF THE COALVILLE SPECIAL EXPENSES WORKING PARTY AT APPENDIX 1; 2. CONSIDERS ANY RECOMMENDATIONS MADE BY THE WORKING PARTY AT ITS MEETING ON 14 FEBRUARY 2023. 	

1.0 BACKGROUND

- 1.1 The Coalville Special Expenses Working Party consists of all ward members from the Coalville Special Expenses Area and meets as often as is required to meet business demands, which is usually bi-monthly.
- 1.2 As the Working Party reports directly to Cabinet, all recommendations made are to be sent to the first available Cabinet meeting for final approval.

2.0 TERMS OF REFERENCE

- 2.1 To consider budget and financial issues which either solely or predominantly affect the Coalville Special Expenses Area and to make recommendations to Cabinet.
- 2.2 To receive reports and examine possible project options on which recommendations will be made to Cabinet.

3.0 RECOMMENDATIONS TO CABINET FROM THE MEETING ON 14 FEBRUARY 2023

3.1 Coalville Special Expenses Finance Update

- 3.1.1 There were no recommendations made.

3.2 Events Update

- 3.2.1 It was recommended that the proposed programme of events be approved, subject to further costings and a full programme of events for the King Charles III Coronation being provided to working party members.
- 3.2.2 During the discussion members of the working party felt that they could not support the proposed expenditure for the King Charles III Coronation events, as there was insufficient detail provided as to what the budget would cover. It was agreed that officers would provide further information following the meeting for the members to consider and put forward comments. Members were pleased with the level of detail provided and were happy to support the programme.

3.3 Capital Projects Update

- 3.3.1 It was recommended that Option 1 in relation to the Claremont Drive play area be approved.
- 3.3.2 It was recommended that Cabinet withdraw the Bardon Road Verge Improvement Project and an alternative project be drawn up using the funding and £1,000 contribution from Coalville Special Expenses Budget.

Policies and other considerations, as appropriate	
Council Priorities:	<ul style="list-style-type: none"> • Supporting Coalville to be a more vibrant, family-friendly town • Developing a clean and green district • Our communities are safe, healthy and connected
Policy Considerations:	Taken into consideration in drafting of reports to CSEWP.
Safeguarding:	Taken into consideration in drafting of reports to CSEWP.
Equalities/Diversity:	Taken into consideration in drafting of reports to CSEWP.
Customer Impact:	The reports and proposals presented to CSEWP all have positive impacts on a variety of customers.
Economic and Social Impact:	The reports and proposals presented to CSEWP will have positive economic and social impacts.
Environment and Climate Change:	Updates within the Capital Projects Update report will have positive environmental and climate change impacts.
Consultation/Community Engagement:	Coalville Special Expenses Working Party – 14 February 2023
Risks:	None identified.
Officer Contact	Paul Wheatley Head of Economic Regeneration Paul.wheatley@nwleicestershire.gov.uk

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MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Council Chamber, Council Offices, Coalville on TUESDAY, 14 FEBRUARY 2023

Present: Councillor D Everitt (Chair)

Councillors M B Wyatt, E G C Allman and M French

In Attendance: Councillors S Sheahan (Observer)

Officers: Mrs A Crouch, Mr J Knight, Mrs C Hammond, Mr P Wheatley, Mr G Hammons and Ms R Haynes

28. APOLOGIES FOR ABSENCE

There were no apologies received.

29. DECLARATIONS OF INTEREST

Councillor J Legrys declared a registerable interest as a volunteer at Hermitage FM.

Councillor J Geary declared a registerable interest as Director of the Springboard Centre and as the Council's representative for Coalville Town Football Club.

Councillor M Wyatt declared a registerable interest as the owner of two businesses in the town.

30. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting held on 24 January 2023.

A member felt that one of the recommendations had not been captured accurately in the minutes and therefore it was agreed to alter the minutes to reflect that the recommendation was to increase the precept by no more than a maximum of 30%.

It was moved by Councillor J Geary, seconded by Councillor E Allman and

RESOLVED THAT:

The amended minutes of the meeting held on 24 January 2023 be confirmed as an accurate record of the proceedings.

31. 2022/23 QUARTER 3 FINANCE UPDATE REPORT

The Finance Team Manager presented the report to members and highlighted that the forecast for Quarter 3 had seen a significant improvement upon Quarter 2. Members attention was drawn to the amended Appendix C which showed the figures for Coalville in Bloom.

A member enquired how the budget would be monitored and how the information from the monitoring would be reported back to members. Officers responded that it would be monitored internally by the budget holders and that it would be brought back to this working party on a quarterly basis. Members were assured that as current members of the working party they would still be provided with the factual information leading up to the election in line with Pre-election period requirements.

A member asked for further clarification on the figures around Coalville in Bloom, noted that there had been a contribution of £5,000 from a developer and asked to see where the

contribution had been shown which came from businesses within the town. Officers explained that income and expenditure had been shown on the same line and confirmed that the funding for Coalville in Bloom would be a regular item out of the reserve should funding not be secured from developers or other outside sources. It was advised that should further funding come forward from external sources then this would be earmarked for Coalville in Bloom 2024.

A member asked why the £5,000 had been shown as removed from the scheme but officers explained that it had been taken out as the Council knew it had been grant funded this year. Members expressed a wish to see Coalville in Bloom as a permanent feature. Officers explained that should this be something which members wished to keep in as base budget, then they would need to take something else out equalling £5,000. The decision had not been taken to remove it but had been demonstrated in the figures as having been funded by grant rather than by council tax. Members were advised that there had not been sufficient money in reserve to take forward for Coalville in Bloom but that due to the grant funding it had been secured this year.

It was clarified that the £5,000 budget allocated for Coalville in Bloom had not been removed and had been funded from grant rather than council tax during this financial year. Members asked that it be noted that future funding be sought from within the baseline budget and officers advised that further external funding would need to be secured to cover these costs.

It was moved by Councillor J Geary, seconded by Councillor J Legrys and

RESOLVED THAT:

1. The 2022/23 Quarter 3 Budget monitoring figures and forecasted outturn for 2022/23 be noted.
2. The proposed 2023/24 Coalville Special Expenses Budget be noted.

32. 2023/24 EVENTS REPORT

The Head of Property and Regeneration presented the report to members and confirmed that subject to ratification by Council then the events budget would stand at £84,440. Members were informed that at the previous week's Events Sub Group meeting, members were minded to retain the Picnic in the Park event over the Cinema in the Park event. It was also clarified that there would also be events for King Charles' III Coronation and Christmas in Coalville.

A member requested that Cabinet be supplied with the notes from the sub group meeting and were advised that these would be prepared for circulation at Cabinet by the time of its meeting in March.

Officers advised that the lead in period for events is very tight so the working party would need to start planning as soon as possible.

A member expressed concerns at the way the shop window competition had been judged in the past and requested that this be undertaken by an outside group or committee for future competitions. Officers agreed that this would be something which would be considered.

Members asked for clarification on what "The Coronation Big Lunch" constituted, as mentioned in the report, and officers advised that they would seek further details and report back to members.

Clarification was also requested on what “a series of events” referred to more specifically and were advised that officers would furnish members with further details nearer to the time that the events had been planned for.

A member suggested that without these further details it would not be possible to make an informed recommendation and it was suggested that “subject to full details of the Coronation event being provided” be included the recommendations.

Officers confirmed that the decision to go ahead with Picnic in the Park instead of Cinema in the Park had been reached at the meeting of the sub group in the preceding week.

A member asked whether the Art Around Town initiative would go ahead and was advised that this would only be possible if grant funding was forthcoming.

A member queried why the Picnic in the Park had been reduced from a two day event to a one day event for 2023 and was advised by officers that this is due to the financial constraints faced this financial year.

A member suggested that food vendors be invited to the Coronation Big Lunch event in order to attract revenue from the hire of pitches and officers agreed to consider this.

Members requested that they be provided with a full programme of events and the subsequent costs in order that they fully understood what they were recommending.

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

1. The budget available in 2023/24 for Coalville events be noted.
2. The preferred option of Picnic in the Park for the summer event be agreed.
3. The proposed programme of events be agreed and recommended to Cabinet for approval, subject to further costings and a full programme of events for the King Charles III Coronation being provided to working party members.

33. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to members and outlined the progress of the outstanding capital projects.

A member wished to reiterate that Coalville in Bloom should not be removed from the budget and that by including local businesses in the scheme, additional income was generated. Officers wished to remind members that when business owners come forward and request hanging baskets to display for Coalville in Bloom there is currently a subsidy which the council has to pay which adds to the expenditure from the budget.

A member raised concerns around the Scotland Road playing fields pavilion feasibility and suggested that soccer and bowls teams would use the facility in a very different way but suggested that with this in mind the pavilion could be designed to accommodate participants of both sports.

A member suggested that as the Bardon Road verge improvement project work would not be going ahead, that this funding be redirected to other improvements in the local area. It was debated whether the Bardon Community funding would allow this as it had been obtained for this specific project. Officers advised that clarification would need to be sought as to whether a revised plan could be considered as this had not been what the funding had originally been granted for.

It was moved by Councillor J Legrys, seconded by Councillor E Allman and

RESOLVED THAT:

1. The progress update on the 2022/23 Capital Projects be noted.
2. Option 1 in relation to the Claremont Drive play area be recommended to Cabinet.
3. The withdrawal of the Bardon Road verge improvement project be recommended to Cabinet. However an alternative project be drawn up, using the Bardon Community funding and a £1,000 contribution from Coalville Special Expenses.

The meeting commenced at 6.00 pm

The Chairman closed the meeting at 7.55 pm

Likely to contain exempt information under paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Agenda Item 10.

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